

April 22, 2014

The Gallipolis City Commission met in special session on Tuesday, April 22, 2014, at 6:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President Steven Wallis called the meeting to order and gave the invocation.

Upon roll call, the following members were present:

Steven E. Wallis, President
 James Jay Cremeens, Vice-President
 Michael W. Brown, Member
 Albert "Tony" Gallagher, Member

W. Matthew Johnson, Member, arrived shortly after the City Manager began his report.

Others attending were:
 Randall J. Finney, City Manager
 Adam R. Salisbury, City Solicitor
 Annette M. Landers, City Auditor/Clerk/Treasurer
 Amber Gillenwater, Gallipolis Daily Tribune
 Ronnie Lynch Clinton Patterson Mary Lee Marchi
 Sue Wise

Commissioners received the minutes of the April 1, 2014 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager reported on the following:

- As discussed during budget sessions, vending machines are being installed at the Gallipolis City Pool. Two pop machines and one snack machine will be located inside the concession stand. People will also be allowed to bring in food, with certain restrictions, such as glass containers or alcohol. People have been asking to be allowed to bring in their own food for years. They will be allowed to use the picnic tables or grassy area. Whether we continue this policy will largely depend on whether people clean up after themselves.
- Loves Truck Stop, locating near the Industrial Park, would like to tap into the sewer line at the Industrial Park. They are putting an oil separator into the line. Mr. Cremeens made a motion to allow them to tap into the sewer line, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.
- Another business is looking into locating on an 80-acre parcel of land near the Industrial Park. The CIC would like to run a gravity fed sewer line out the road about one-quarter mile to R.C. Packing Company and pick them up in this project. Rep. Ryan Smith is looking for funding for the project. Before they go any further in their planning, they need to know if the Commission would allow this line to hook in at the Industrial Park. The Commissioners indicated that they were agreeable.
- A property owner on Homestead Lane would like to put in three duplexes instead of the single family structures he had originally planned. He is having an engineer look at his project.
- The State is still maintaining that the State Route 588 slip is the City's responsibility. Mr. Finney is looking into the cost to repair. There are four transformers that are close by. Mr. Finney plans to contact AEP about them. County Administrator Karen Sprague sent Mr. Finney an e-mail today about a possible grant funding source.

- ODOT completed their study on State Route 588 regarding the City's request to lower the speed limit to 25 mph. Instead of lowering, they would like to raise the speed limit to 40 mph. Mr. Finney plans to continue this discussion with ODOT, as this would not be a safe speed along this stretch. Our street maintenance crews have replaced some drainage and culvert nearby. We will likely need to build up the area with asphalt.
- O.O. McIntyre plans to put batting cages at Haskins Park.
- Mr. Finney talked about the Baseball/Softball practices and games. There will be twenty teams in the City. It should be a strong program this year, with interaction between some of our teams and neighboring leagues. This should bring some traffic into town from outside teams. There was work done earlier this year to build up the fields in preparation for the season, so everything is looking very good.
- The WPCF Upgrade was delayed a couple of weeks by the weather, but is coming along well. Mr. Finney explained the need for the amendment to change order #1, which is on the agenda tonight. There was additional work needed to move a gas line and sewer line and for concrete work, which was discovered when Doll Layman went to move the electric line.
- The Chautauqua program has lost one of its major sponsors. They need \$3,000 additional to provide this community event. They are looking for three sponsors to provide \$1,000 each. Mr. Finney asked if the Commissioners would agree to provide \$1,000 from the VESI Community Reinvestment money for this purpose. All of the Commissioners spoke highly of the program and the benefit to the community that it provides. Mr. Johnson made a motion to donate \$1,000 from the VESI Fund for the Chautauqua program, seconded by Mr. Gallagher. Upon voice vote on the motion, all votes were yes.
- The City's mechanic has taken a job at a much higher rate of pay at Kenworth in Chillicothe. Today, Mr. Finney posted the job internally. If no one qualified responds, he will publish an ad in the newspaper on Sunday and next Tuesday. He has asked Mr. Walters to look for local mechanics to fill in until we find a replacement.
- The Arbor Day tree planting is set for Friday at 10:30 a.m. This will be followed by the dedication of the sign on the river front at 11:30 a.m. and lunch at Courthouse.
- Meet Your Legislators Day will be at Holzer on Friday, May 2nd, beginning at 8 a.m.
- Gallipolis in Bloom will have their planting day on Saturday, May 3rd, beginning at 10 a.m.
- Issue 1, on the ballot for the May 6th Primary, deals with funding for OPWC and other capital projects over the next thirty year period. This is a very important source of funding for water and sewer projects for our village and others in the state. We need to get the word out to voters to support this issue.

The City Auditor presented the March Financial Statement for approval. Mr. Brown made a motion to approve the March Financial Statement, seconded by Mr. Cremeens. Upon voice vote on the motion, all votes were yes.

Ms. Landers informed the Commissioners that she has put the fire vehicles BAN out for bid. She sent e-mails to our banking partners last Thursday. It is being advertised in the newspaper today and next Tuesday. Bids are due at noon on Friday, May 2nd. Adopting ordinances will be on the agenda on May 6th. We will need everyone to be present to adopt these as emergencies in order to close with the bank on May 15th and have the check ready for delivery before the end of May. All of the Commissioners intend to be present on May 6th. If someone must miss that meeting, we will need to schedule a special meeting before the 15th.

The City Solicitor requested executive session to discuss pending lawsuits and police personnel issues.

Mr. Brown related that Angela Northcraft, Area Director for Captain D's, recently expressed to him her pleasure with the way Gallipolis Patrolman Adam Holcomb had handled some issues for her. Mr. Brown commended Officer Holcomb and the other officers for their fine service to our citizens.


There was presented and read to the Commission as an emergency a Resolution No. R2014-11 entitled **AN EMERGENCY RESOLUTION AUTHORIZING AND DIRECTING THE CITY AUDITOR TO REQUEST BIDS TO FINANCE THE LEASE/PURCHASE OF TWO CHEVROLET PICKUP TRUCKS**. Mr. Brown made a motion to adopt this resolution as an emergency, seconded by Mr. Gallagher. Upon roll call to adopt this resolution as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2014-20 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2010-77, AS AMENDED BY ORDINANCE NO. O2011-01, AS AMENDED BY ORDINANCE NO. O2011-79, AS AMENDED BY ORDINANCE NO. O2013-21, AS AMENDED BY ORDINANCE NO. O2014-04, AMENDING D2(B), POSITIONS AND SALARY RANGES, MAINTENANCE EMPLOYEES, AND REPEALING PREVIOUS ORDINANCES SETTING SAID COMPENSATION**. Mr. Johnson made a motion to adopt this ordinance as an emergency, seconded by Mr. Brown. Mr. Finney explained that this change was needed to reflect the work level of our current meter reader, who took over for our Utility Service Representative a couple of years ago. The pay level change will be retroactive to January 1, 2014. Ms. Landers told the Commissioners that this pay level change was in this year's budget. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2014-21 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2014-03, SECTION 2, AUTHORIZING AND DIRECTING THE CITY MANAGER TO AUTHORIZE AND FUND CHANGE ORDER NO. 1 WITH DOLL LAYMAN FOR RELOCATION OF AEP PRIMARY FEED, UTILITY LINES, AND CONCRETE WORK FOR THE WPCF HEADWORKS PROJECT**. Mr. Salisbury advised President Wallis that his participation in the discussion and voting on this ordinance would not pose a conflict of interest, since Doll Layman is receiving payment for this work, not Mr. Wallis's employer, AEP. Mr. Brown made a motion to adopt this ordinance as an emergency, seconded by Mr. Johnson. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

Mr. Johnson made a motion to enter executive session to discuss lawsuits, police department personnel, buying and selling of property, and employee salaries, seconded by Mr. Brown. Upon roll call to enter executive session for the stated reasons, all votes were yes. Upon completion of executive session, Commission returned to special session. There being no further business to come before the City Commission, the meeting was adjourned.


 Clerk, City Commission


 President, City Commission