

January 3, 2013

The Gallipolis City Commission met in special session on Thursday, January 3, 2013, at 7:00 p.m. at the Gallia County Convention & Visitors Bureau, 61 Court Street, having complied with Section 9 of the City Charter.

Commission President James Jay Cremeens called the meeting to order and gave the invocation.

Upon roll call, the following members were present:

James Jay Cremeens, President  
 Steven E. Wallis, Vice-President  
 Michael W. Brown, Member  
 James A. Cozza, Member  
 W. Matthew Johnson, Member

Others attending were:

Randall J. Finney, City Manager  
 Adam R. Salisbury, City Solicitor  
 Annette M. Landers, City Auditor/Clerk/Treasurer  
 Amber Gillenwater, Gallipolis Daily Tribune  
 Tony Gallagher                      Ronnie Lynch                      Marvin Vanderberg  
 Bob Hood                              Claudia Miller                      Dottie Chestnut  
 Keith Elliott                          Joy Elliott                          Cletus Harder  
 Matt Champlin                      Clint Patterson                      William O'Malley  
 Joe Carter

Commission received the minutes of the December 18, 2012 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager reported on the following:

- Mound Hill Road Repair – Work is expected to begin next week.
- FEMA has reimbursed \$7,985 for the federal share on another portion of the 2012 storm damage. So far, we have received around \$29,000 in reimbursements from FEMA for this event.
- Administrative Offices – The contractor is working on painting and ceiling tiles inside the building. The sub-contractor that is to work on the parking lot site preparation and paving has not been showing up. Mr. Finney has been pressing to get this work completed during this stretch of better weather. We are still on schedule for move in around the second or third week of February.
- The Utility Billing Office will begin using the new billing statements and accepting credit cards in February. They were not able to resolve all of the issues in time for a January roll-out of these new services.
- Project Coordinator – There was only one internal candidate for this position. Mr. Finney now plans to put this application on hold and advertise externally for this position in the hope of finding an applicant with more of the required skills.
- There was a large water line break on Fourth Avenue on December 23<sup>rd</sup>. India Cullen and Ronnie Lynch helped contact customers by telephone to let them know of the “boil water” advisory, which was in place until tests showed there was no contamination on Christmas Eve. This event again shows the importance of instituting the “Notify Now” system for alerting residents of emergency situations. Mr. Finney plans to get this system going very soon.

- Mr. Finney talked about Ordinance No. O2013-01 on tonight's agenda to increase the amount paid to the Building Maintenance Person from \$8 for Step 1 and \$9 for Step 2 to \$10 and \$11 respectively. He explained that the rates had been reduced in the earlier ordinance and needed to be increased in order to retain the services of our present employee, who is doing a very good job.
- Spruce Street Extension Flood Escape Road – Allen Wood is still very interested in the City taking over this road. He has agreed to make any repairs necessary to bring it up to condition acceptable to the City.
- ODOT is providing grant money to do a time study of traffic signals in town. This will be announced to the public through the media.
- As approved by Commission at the last meeting, Mr. Finney will be attending the free EMA Disaster Recovery class in Columbus next week. He also asked for permission to attend an OCCD Housing class on January 23<sup>rd</sup> and 24<sup>th</sup> in Columbus. This class will deal with topics such as dealing with problem properties. The Commissioners encouraged him to attend and to take Mr. Bostic, as well.
- January 24<sup>th</sup> is the Chamber of Commerce Dinner at the University of Rio Grande. Commissioners were encouraged to attend.
- The first budget hearing is scheduled for Saturday morning at 10 a.m. at the Gallia County Convention & Visitors Bureau. Mr. Finney also mentioned that the Commission may want to consider canceling the second meeting this month, as there seems to be no legislation pending.
- Mr. Finney asked the Commissioners to approve the appointment of Mr. Chris Withee as part-time patrol officer with the Gallipolis Police Department. Police Chief Patterson has also recommended this appointment. Mr. Wallis made a motion approving the appointment of Mr. Chris Withee as part-time patrol officer, seconded by Mr. Cozza. Upon voice vote on the motion, all votes were yes.
- Mr. Wallis was asked to report on Precinct 5's Liquor Licenses. He said that vendors have been contacted by the State Division of Liquor Control, advising them of the results of the recent election and informing them of its impact on beer sales. Vendors can get a one-year extension of their permits while the issue is worked out.

The City Auditor explained that the purpose for amending Ordinance O2007-54, setting Administrative Costs was to remove any specific percentages from the formula to allow the annual re-allocation of costs, based on the prior year's pro-rata services provided. Ms. Landers said that this was the actual intent when the original ordinance was adopted, but that the ordinance was worded to include the percentages in effect in the year adopted. The State Auditors had suggested removing the specific language from the ordinance to allow it to be adjusted yearly. The ordinance is retroactive to January 1, 2011, to include the current biennial audit period.

There was presented and read to the Commission as an emergency an Ordinance No. O2013-01 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2010-77, AS AMENDED BY ORDINANCE NO. O2011-01, AS AMENDED BY ORDINANCE NO. O2011-79, AS AMENDED BY ORDINANCE NO. O2012-66, AMENDING SECTION D2(b), MAINTENANCE EMPLOYEES, AND REPEALING PREVIOUS ORDINANCES SETTING SAID COMPENSATION.** Mr. Johnson made a motion to adopt this ordinance as an emergency, seconded by Mr. Cozza. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2013-02 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2007-54, AUTHORIZING AND DIRECTING PAYMENTS FROM WATER, WATER POLLUTION CONTROL, AND SANITATION FUNDS OF GALLIPOLIS TO GENERAL, M&R STREETS, WATER, AND WATER POLLUTION CONTROL FUNDS OF GALLIPOLIS FOR SERVICES**

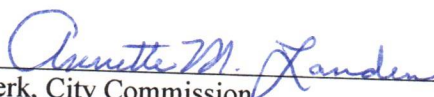
**PROVIDED.** Mr. Wallis made a motion to adopt this ordinance as an emergency, seconded by Mr. Johnson. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

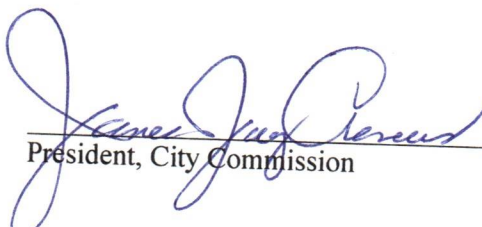
Mr. Johnson made a motion to enter executive session for personnel issues: Termination of a public employee, as set forth in ORC 121.22(G)(1), seconded by Mr. Wallis. Upon roll call to enter executive session to discuss personnel issues as stated, all votes were yes. Upon completion of executive session, Commission returned to special session.

City Solicitor Adam Salisbury reviewed for the Commissioners the options they could exercise and the required vote for each. Mr. Salisbury asked if there was a motion for resolution of the issue brought before the Commission. Mr. Wallis made a motion to suspend Patrol Officer Joe Carter for 15 days time served, with a twelve month probation period to follow, motion seconded by Mr. Brown. Mr. Cozza asked to amend the motion to include the wording to allow "zero tolerance" during the probationary period. Mr. Wallis amended his motion to include wording to allow zero tolerance of any policy violations during the twelve month probation period, motion seconded by Mr. Brown. Upon roll call to approve the amendment of the motion, all votes were yes. Upon roll call to approve the motion, as amended, Mr. Johnson voted no. All other votes were yes. The motion was adopted.

Mr. Finney requested a second executive session to for personnel issues: employment/staffing , as set forth in ORC 121.22(G)(1). Mr. Johnson made a motion to enter executive session to discuss personnel issues as stated, seconded by Mr. Brown. Upon roll call to enter executive session, all votes were yes. Upon completion of executive session, Commission returned to special session.

There being no further business to come before the City Commission, the meeting was adjourned.

  
Clerk, City Commission

  
President, City Commission