

February 6, 2018

The Gallipolis City Commission met in Budgetary Session on Tuesday, February 6, 2018, at 5 p.m., having complied with Section 9 of the City Charter. Departments presenting budgets were Utility Billing (Karen Knisley), Cemetery (Ed Waggoner), Water Treatment Plant (Jim Johnson), and Wastewater Treatment Plant (Brian Lane).

Immediately following Budgetary Session at 6 p.m., the Gallipolis City Commission met in regular session, having complied with Section 9 of the City Charter.

Commission Vice-President Steven Wallis called the meeting to order and gave the invocation.

Upon roll call, the following members were present:

- Steven E. Wallis, Vice-President
- Cody C. Caldwell, Member
- Albert "Tony" Gallagher, Member
- Beau Sang, Member

Others attending were:

- M. Eugene Greene, City Manager
- Adam R. Salisbury, City Solicitor
- Michelle Clonch, Asst. Auditor/Clerk
- Dean Wright, Gallipolis Daily Tribune
- Mary Lee Marchi Marvin Vanderberg Marvin Ours
- Jeff Boyer Bradie Angell Rick Rose
- Randy Breech Brynn Saunders

Commission received the minutes of the January 23, 2018 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager reported on the following:

- The Maintenance Garage has been busy fixing water leaks all over the City. They have made very good progress over the last week, as indicated in the rise in the water level at the reservoir. They have also been doing weekly maintenance on the lift stations. Snow and ice on streets and sidewalks have been keeping crews busy. They used the mower that we bought for the Parkfront to clean the sidewalks along Second and Third Avenues.
- Code Enforcement has been working on property maintenance codes.
- Work is continuing with the department heads and the City Auditor on the 2018 budget. The budget is looking good so far, with receipts exceeding appropriations by a larger margin than we had when we enacted our 2017 budget.
- Met with Melissa Clarke about the 850 sewer line extension today. They want to extend the sewer line out through the Industrial Park to seventy-seven undeveloped acres.
- We met with Columbia Gas last week concerning the new permit fee for cutting into the streets.
- The county caucus meeting is Thursday morning at the Courthouse.
- The Green I Sewer Project is now sending around one million gallons of sewage a month to the Wastewater Treatment Plant. This flow is metered, which means we get paid by the gallon.
- The Water Plant is still losing water due to leaks, affecting the level of the reservoir, although repairs have somewhat mitigated this problem. They are looking into financing the cost of a new generator over perhaps a three-year period.

- Ms. Angell is working on our grant projects and the GDC Project, which is pretty well sewed up now, with the State very interested in proceeding in the budget year. She is also doing some safety projects with Workers Comp.
- We're considering what to do to honor Mr. Mike Polcyn. One thing we are looking at is a nice plaque for the family to take home with them and a memorial brick for the park.
- Mr. Greene presented the names of new or returning members of four of the City's boards. Mr. Fulks, as Commission President, is now on the Historic Preservation Board and the Planning Commission. Mr. Marvin Ours has also agreed to sit on these two boards for a term ending 12/31/2022. Mr. Tom Danner and Ms. Marlene Hoffman have agreed to serve on the Board of Zoning Appeals until 10/24/2020¹ and 10/24/2021² respectively. Ms. Ina Belle Sibley and Ms. Mary Lee Marchi will serve terms on the Park Advisory Board ending 12/31/2021. Ms. Pat Mills will serve on the Park Advisory Board until 12/31/2020. Mr. Gallagher made a motion to approve these appointments, seconded by Mr. Caldwell. Upon voice vote on the motion, all votes were yes.

Mr. Gallagher commented on the nice job the workers have done on the roads and sidewalks. Mr. Greene said he received a compliment on the employees' respectful conduct when a funeral procession went by their worksite on SR 141.

Ms. Clonch presented the January Financial Statement for approval. Mr. Sang made a motion to approve the January Financial Statement, seconded by Mr. Caldwell. Upon voice vote on the motion, all votes were yes.

The following invoices over \$3,000 were presented for approval of payment:

- \$5,250.47 from Superfleet MasterCard for gasoline. Invoice 1/12/18. PO: 1/24/18.
- \$3,900 from Henschen & Associates for annual remote storage. Invoice: 1/8/18. PO: 1/24/18.
- \$5,047.03 from AEP for December street lights. Invoice: 12/29/17. PO: 1/2/18.
- \$4,950.59 from AEP for October street lights. Invoice: 12/12/17. PO: 1/2/18.
- \$3,774 from Gallia Co. Sheriff for Sept Prisoner Housing. Invoice: 1/17/18. PO: 1/16/18.
- \$4,658 from Gallia Co. Sheriff for Nov Prisoner Housing. Invoice: 11/24/17. PO: 1/16/18.

Mr. Caldwell made a motion to approve payment, seconded by Mr. Sang. Mr. Gallagher asked if we just pay housing of prisoner bill to the Gallia County Sheriff. Ms. Clonch told him that we pay other vendors, as well, but these were on here because the invoices were dated before the purchase orders and they were in excess of \$3,000 each. Upon voice vote on the motion, all votes were yes.

Commissioners discussed when to schedule the next budget session. After some discussion, they decided to try for Saturday, February 10th, beginning at 9 a.m.

The City Solicitor requested executive session to discuss pending lawsuits and personnel.

Mr. Caldwell suggested using the City's Facebook page to live stream the Commission meetings in an effort to greater civic engagement and transparency in governance. All we would need is a stand that cost around \$10 and access to a tablet. In discussion, there was interest in looking into the matter further.

There was presented and read to the Commission for a second reading an Ordinance no. O2018-03 entitled **AN ORDINANCE ADOPTING THE 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE FOR THE CITY OF GALLIPOLIS, OHIO, AND REPEALING ORDINANCE NO. O2004-83**. Mr. Caldwell made a motion to adopt this ordinance on second reading, seconded by Mr. Sang. Upon roll call to adopt this ordinance on second reading, all votes were yes.

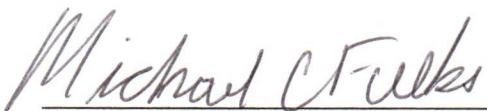
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There was presented and read to the Commission for a second reading an Ordinance No. O2018-04 entitled **AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GALLIPOLIS, OHIO**. Mr. Sang made a motion to adopt this ordinance on second reading, seconded by Mr. Caldwell. Upon roll call to adopt this ordinance on second reading, all votes were yes.

Mr. Caldwell made a motion to enter executive session for legal matters/lawsuits and personnel, seconded by Mr. Sang. Upon roll call to enter executive session, all votes were yes. Upon completion of executive session, Commission returned to regular session.

There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission