

May 17, 2016

The Gallipolis City Commission met in special session on Tuesday, May 17, 2016, at 6:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President Tony Gallagher called the meeting to order. Mr. Wallis gave the invocation.

Upon roll call, the following members were present:

Albert "Tony" Gallagher, President  
 Michael C. Fulks, Vice-President  
 Roger P. Brandeberry, Member  
 Steven E. Wallis, Member

Others attending were:

M. Eugene Greene, City Manager  
 Adam R. Salisbury, City Solicitor  
 Annette M. Landers, City Auditor/Clerk/Treasurer  
 Dean Wright, Gallipolis Daily Tribune  
 Ronnie Lynch                      Joy Elliott                      Keith Elliott  
 Randy Breech                      Jeff Boyer                      Marvin Vanderberg  
 Ed Swisher                      Michael Williams                      Susan Grady

Commission received the minutes of the May 3, 2016 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

Mr. Michael Williamson of E.L. Robinson was recognized for *Privilege of Floor*. He and Mr. Swisher presented proposed changes to the Riverfront Project arising from their meeting with representatives of ODNR on May 5<sup>th</sup>. Because the ODNR Grant we received is slanted more toward boating related activities, our project needed to be altered to include more work on the ramp area and making sure the courtesy docking is ADA accessible. We also needed to adjust the ratio of car to boat-towing vehicle parking to reduce the former and increase the latter. Commissioners viewed the revised plans and made suggestions on alterations, such as moving the turn-around from its newly-proposed location directly in front of the amphitheater back closer to its prior location. There were concerns that the added traffic flow right in front of the venue would create too much disturbance during events, as well as interfere with the placement of the portable stage. Mr. Williamson said that this could be changed back. Mr. Swisher talked about funding for Phase III, which would be sought from the federal government. Their grant would require a 25% local match, which the City cannot afford. Ms. Landers asked if perhaps ODNR would consider providing the local match, since they had said at an earlier meeting that they would consider fully funding Phase III of the project if federal funding was denied after a couple of tries. This would need to be approved by them prior to application for federal funding. Mr. Williamson offered to stay for further discussion with Commissioners and the public following the meeting.

The City Manager reported on the following:

- The street sweeper is back in operation, as well as the ladder truck and Truck 65 at the Fire Department.
- The Park Board met last week to discuss upcoming events in the Park. They decided not to allow pony rides in the Park. Also, they want to encourage people to buy a brick in the Park to honor or

memorialize special people. The concern is that too many people want to plant trees for the space available. There are a few dead trees in the Park and elsewhere that need to be removed. City crews are doing what they can. Mount's Tree Service has been a great help to the City, removing dead trees in the Park at no charge and more recently assisting Gallipolis in Lights, but they just had a major fire that destroyed all but one truck that was out for service. OVB has set up an account for donations to help them recover from the loss.

- The Tax Department is working to update the list of tenants semi-annually now rather than annually in order to keep better track of people moving in and out. Mr. Lynch explained that there are 285 to 290 landlords who have rental property, both residential and commercial, in Gallipolis. Tracking tenants who need to file a return is a daunting job if the lists are not kept more up to date.
- The pool is set to open on May 28<sup>th</sup> this year, if all goes according to plan.
- CIC paid for the Thomas Property and now owns the lot.
- CMI has been working with the water office to create a more useful shut-off list to track the age of receivables. We will be shutting off delinquent accounts, beginning at 45 days past due and moving toward 30 days past due. Mr. Greene explained that the City has been losing too much money from tenants running up large bills and then having the bill put in another person's name (family member or friend) and starting the process over again. Commissioners were supportive of the more stringent guidelines.
- Ms. Holly Tucker, of the Ohio EPA, was on-site last week to tour the water and sewer plants. She seemed pleased with the condition and operations of the plants.
- Police Chief Boyer has been looking into creating a pawn shop ordinance to require shops to enter items they receive to the Leads On-Line system. This allows law enforcement to match property reported stolen against pawned items. In discussion, Commissioners wanted to include other businesses, such as jewelry re-sellers and check cashing stores dealing in buying and selling items. This would assure that all are on a level playing field, since there is only one actual pawn shop in town. The Solicitor offered to write our ordinance to be as inclusive as possible and to require a waiting period for the re-sale of items to a third party.
- Mr. Greene brought to the Commission's attention that an unintended consequence of the voluntary reduction in hours that the Auditor and he are taking is that they are no longer accruing any sick, vacation, holiday, or personal hours. All of the Commissioners agreed that they did not want to see this happen to them. They asked that an ordinance be placed on the next agenda to allow accruals to continue, retroactive to the change, for these two officials as if they getting 40 hours per week.

The City Auditor presented the April Financial Statement for approval. Mr. Wallis made a motion to approve the April Financial Statement, seconded by Mr. Fulks. Upon voice vote on the motion, all votes were yes.

Ms. Landers presented a transfer of 100 shares of stock from Marissa Marchi Smith to Michael Blair Marchi for Marchi's Carryout, 243 Third Avenue, 1<sup>st</sup> Floor. Mr. Wallis made a motion not to request a hearing, seconded by Mr. Brandeberry. Upon voice vote on the motion, all votes were yes.

Ms. Landers went over the appropriation transfer ordinance, detailing the added expenditures and explaining the prior period adjustments for water and sewer to pay their proportional share of items related to the acquisition of property at 333 Third Avenue, demolition of the house on that property, site-work, engineering, and construction of the new Municipal Building. The adjusted allocation rates and dollar amounts were provided to the Commissioners in a spreadsheet. In discussion, Commissioners approved this adjustment, with Mr. Brandeberry commending "thinking outside the box."

The City Solicitor spoke about the ordinance on the sale of Gallipolis Island on tonight's agenda. The new ordinance was needed because the buyer's name had changed. The City is retaining mineral rights on one of the parcels.

Mr. Salisbury, with input from Ms. Grady, also highlighted the ordinance to apply for VOCA and SVAA grants for the next fiscal year, beginning in October, 2016. The deadline for application is June 30, 2016. Our current grant included the hiring of an attorney advocate. In the 1<sup>st</sup> Quarter, 112 victims were assisted, with 48 civil cases with which Ms. Saunders, the new legal advocate, directly assisted. In 2<sup>nd</sup> Quarter, there were 160 victims assisted, 81 of which were new clients. Thirty of the cases were new civil cases and another fifteen received counseling only. One effect of this work is that jail money is saved from having cases mediated and settled between the parties ahead of time. Commissioners praised the work being done through these grants.

President Gallagher spoke glowingly of the ceremony last Friday honoring first responders and observing Police Appreciation Day. He said that the honor guard, which our department participated in, was inspiring. Mr. Fulks agreed, adding that Ohio Valley Bank did a great job. Chief Boyer said that this is the third year that OVB has sponsored this event.

Due to the absence of Mr. Johnson, the emergency ordinances on tonight's agenda were all placed on first reading. Commissioners agreed to meet again on May 31<sup>st</sup> to either adopt them as emergencies, if everyone is present, or on second reading.

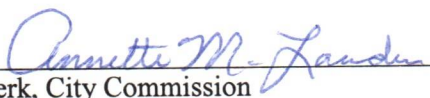
There was presented and read to the Commission for a first reading an Ordinance No. O2016-24 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2016-12, AS AMENDED BY ORDINANCE NO. O2016-18, SETTING APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF GALLIPOLIS, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016.** Mr. Brandeberry made a motion to place this ordinance on first reading, seconded by Mr. Fulks. Upon voice vote to place this ordinance on first reading, all votes were yes.

There was presented and read to the Commission for a first reading an Ordinance No. O2016-25 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2016-13, AS AMENDED BY ORDINANCE NO. O2016-19, AUTHORIZING THE CITY AUDITOR TO TRANSFER OR ADVANCE FUNDS.** Mr. Wallis made a motion to place this ordinance on first reading, seconded by Mr. Brandeberry. Upon voice vote to place this ordinance on first reading, all votes were yes.

There was presented and read to the Commission for a first reading an Ordinance No. O2016-26 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FUNDING UNDER THE VICTIMS OF CRIME ACT AND STATE VICTIMS ASSISTANCE ACT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT IF THE GRANT IS AWARDED.** Mr. Fulks made a motion to place this ordinance on first reading, seconded by Mr. Wallis. Upon voice vote to place this ordinance on first reading, all votes were yes.

There was presented and read to the Commission for a first reading an Ordinance No. O2016-27 entitled **AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO SIGN DOCUMENTATION FOR SALE OF REAL PROPERTY KNOWN AS GALLIPOLIS ISLAND.** Mr. Brandeberry made a motion to place this ordinance on first reading, seconded by Mr. Wallis. Upon voice vote to place this ordinance on first reading, all votes were yes.

There being no further business to come before the City Commission, the meeting was adjourned.

  
Clerk, City Commission

  
President, City Commission