

June 4, 2013

The Gallipolis City Commission met in regular session on Tuesday, June 4, 2013, at 7:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President James Jay Cremeens called the meeting to order and gave the invocation.

Upon roll call, the following members were present:

James Jay Cremeens, President  
 Steven E. Wallis, Vice-President  
 Michael W. Brown, Member  
 James A. Cozza, Member  
 W. Matthew Johnson, Member

Others attending were:

Randall J. Finney, City Manager  
 Adam R. Salisbury, City Solicitor  
 Annette M. Landers, City Auditor/Clerk/Treasurer  
 Amber Gillenwater, Gallipolis Daily Tribune  
 Tony Gallagher                      Ronnie Lynch                      Bev Dunkle  
 Clint Patterson                      Keith Elliott                      Joy Elliott  
 Marvin Vanderberg                      Nancy Mullins                      Bill Gene Johnson

Commission received the minutes of the May 21, 2013 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

Ms. Nancy Mullins, representing the Holzer Heart Walk/Run, was recognized for *Privilege of Floor*. She said that they had their fifth annual event on May 4<sup>th</sup>. She thanked the Commissioners for allowing the run to take place in the City for the second consecutive year. She praised the City as clean, beautiful, and very safe, with the police and fire department providing volunteers to ensure the safety of participants at critical points along the route. Additionally, she thanked the City Manager and Bev Dunkle for their assistance.

Ms. Bev Dunkle, President of Gallipolis in Bloom, was granted *Privilege of Floor* to speak about the upcoming AIB judges' visit. She thanked the Commissioners for their support, both in the past and in the current year. The judges will arrive on June 19<sup>th</sup> and tour Gallipolis on June 20<sup>th</sup> and 21<sup>st</sup>. She went over the schedule briefly, highlighting the receptions. She encouraged the Commissioners to use the schedule as a guide to connect with the group at any point in the itinerary. She pointed out that the lunches are RSVP and Commissioners are welcome to come. She also provided some information on the judges, including the fact that Mr. Lund was a judge the first year that the City participated in America in Bloom. She remarked that she is eager to hear his reaction to improvements that we have made over our years of participation in the competition. The Commissioners thanked Ms. Dunkle and the other volunteers for all of their hard work.

The City Manager reported on the following:

- There was a nice article in the Huntington (WV) newspaper on the America in Bloom contest featuring Gallipolis. A copy was included in the Commission packets.
- Mound Hill Road Repair – They are working on drainage and concrete work. The project is proceeding well.

- Park front electrical panel upgrade project – A few people have expressed their dislike of the big boards on the new panels. Unfortunately, there are not many options to address the problem other than to try to hide them as well as we are able. Mr. Finney is looking into the matter.
- Chamber of Commerce Community Profile booklet – The Chamber is taking orders for inclusion in their biennial community profile booklet, which they distribute to visitors and new businesses in our community. In the past, we have purchased space in the booklet to increase community awareness of our programs and services. The commissioners discussed sizes of ads and costs for each. They were in agreement that they wanted a large enough ad to include pictures of our two new buildings. Mr. Cozza made a motion to purchase a full page ad for \$1,695, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.
- Workers Comp Awards – The City recently received two safety awards from the Ohio Bureau of Workers Compensation. One of the awards was for working 569,578 hours from 5/26/09 to 9/24/12 with no accidents. The other was their “Group Award” given to the companies with the lowest incident rating in each group.
- Demolition Grant – Russell Wood has asked to have his house at 1026 Second Avenue torn down under the Moving Ohio Forward Grant. He would like to build a new house on that site. If he cannot get assistance from the grant, he plans to just refurbish the existing house. In discussion, Mr. Wallis reiterated that the Commission had stipulated preference in the awarding of grant money to those unable to pay. Mr. Johnson suggested placing this request last on the list, providing funding only if grant money remains after other projects are completed. Following a brief discussion, Mr. Cozza made a motion to place this request at the end of the list, seconded by Mr. Johnson. President Cremeens requested a roll call on the motion. Upon roll call on the motion, Mr. Brown and Mr. Cremeens voted no. Mr. Cozza, Mr. Johnson, and Mr. Wallis voted yes. Motion carried.
- GDC Water Project – The engineer has determined that we would need to put two pumps outside our water treatment plant or on Cliffside Drive to supply water to GDC. We are still gathering information on options and costs. We will apply to RCAP for financial assistance on the project. There will be another meeting in three weeks to go over developments. Commissioners discussed consumption needs (170,000 gal/day) and pressure needs. Mr. Wallis stated that GDC maintains that they need 90 to 95 psi to run their fire protection system sprinkler heads. This is greatly in excess of what such systems typically need and should be investigated to determine what their needs actually are or if the system can be altered to function at more normal pressures. Mr. Finney told the Commissioners that a diver is coming next month to inspect our tanks. GDC needs to get their tanks inspected at the same time.
- Concerns about stage in the City Park – The City Manager spoke to Mr. Rick Barcus about moving the stage away from the bandstand to address concerns about it marring the scenery around the bandstand. In order to move the stage, we would need to run an electrical line to its new location in the park.
- EMA Training – Mr. Finney is scheduled to attend EMA training on Tuesday, June 18<sup>th</sup>.
- First Friday is set for this Friday at 8 a.m. in the OVB Annex. Commissioners were invited to attend.
- Mr. Tom Wiseman has asked the City to consider instituting a “buy local” policy. Although we could not do that for items costing \$25,000 or above, it would be beneficial to the local economy to always shop for the best price locally before going outside. Mr. Finney used an example of a mower that cost less locally, but was almost purchased out of state just because of a prior relationship with that particular vendor.

The City Auditor presented five invoices over \$3,000 for approval of payment:

- \$7,999 from Jim’s Farm Equipment for a mower. The invoice was dated 3/28/13; P.O. date was 4/1/13,
- \$18,884.80 from Waste Management for April refuse pick-up. Invoice 5/1/13; P.O. 5/10/13,
- \$17,225 from Crisenberry Electric for deposit on materials for electrical panels in Park. Invoice 5/6/13; P.O. 5/7/13,
- \$10,912.45 from Dollar Bank for Tahoe Lease payoff. Invoice 5/8/13; P.O. 5/10/13,
- \$11,566.28 from OVB for 2013 Street Bonds payment. Invoice 5/10/13; P.O. 5/13/13.

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Mr. Brown made a motion to approve payment, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes.

Ms. Landers plans to take a day of vacation tomorrow.

Ms. Landers listed the quotes that she received for the lease-purchase financing of \$62,701 for a 2013 Vermeer Brush Chipper and a 2007 Altec Bucket Truck. She showed spreadsheets comparing the costs of financing from the two best quotes: WesBanco and Tax Exempt Leasing Corporation. WesBanco offered the lowest rate and the longest term, with no pre-payment penalty. That could allow for additional principal-only payments to be made in two years, after the Ameresco Project is entirely paid off. Her spreadsheet showed how that scenario could play out, resulting in interest savings over the course of the lease. Ms. Landers recommended going with WesBanco's offer, since it offered the greatest flexibility and the lowest interest rate. She asked the City Solicitor if this would require a separate ordinance, specifically naming WesBanco as the leasing company. Mr. Salisbury advised that Ordinance No. O2013-34, on the agenda tonight, would be sufficient. The Commissioners can make a motion during discussions of that ordinance, naming WesBanco as the leasing company with whom the City Manager is authorized to enter into agreement.

As a final item, the City Auditor cautioned that the Water Fund has been losing ground in their carryover balances, which might require an additional, temporary rate hike just until the Ameresco Project is paid off in two years. She advised keeping a close eye on the balance over the next few months and shielding that fund from any un-necessary spending.

The City Solicitor noted that renewal of the VOCA Grant is on tonight's agenda. He stated that the Victim's Advocate is a vital unit in the Solicitor's office. He spoke of the critical services that she provides.

Mr. Wallis asked that the committee meeting to discuss the performance audit be delayed until after mid-June because of his heavy schedule over the next couple of weeks. During discussion, it was decided to meet following the next meeting on June 18<sup>th</sup>.

There was also a brief discussion of safety, rescue, and fire services provided under the fire contracts. Mr. Wallis wanted to clarify that when EMS calls us to assist with an emergency run, this does not fall under the category of ordinary transport calls for lift assist, which we do not provide under our fire contracts.

Mr. Johnson described activities planned for the June 15<sup>th</sup> Ohio River Live Concert, set to begin at 3 p.m. that day. He confirmed with the City Manager that the public restrooms will be open and portable toilets available. He stated that June will be a big month with many additional events scheduled, such as Relay for Life, the America in Bloom judging, Farmers' Market on Saturdays, the Civil War Monument dedication, and Ohio River Sweep. He encouraged residents to come out and enjoy the activities.

Mr. Cozza offered a "hats off" to whoever got the for sale sign removed from the Colony Theater. Mr. Finney said that the new owner, Mr. Breech, had just recently completed the paperwork for the purchase. That is why the sign remained for so long.

Mr. Cozza said that he has observed several trucks exiting the road from the water treatment plant with tanks of water in their beds. He asked if the plant sells the water they were carrying. Mr. Finney responded that the water treatment plant does indeed derive income from bulk water sales.

Finally, Mr. Cozza informed the other Commissioners that he had received his first anonymous letter since becoming a Commissioner. The writer was questioning our code requirements about obstructing sidewalks, complaining that the writer's father cannot negotiate his scooter around tables and chairs on the sidewalk on Court

Street. Mr. Finney answered that he had already addressed the problem with the business responsible, but will follow up to assure compliance.

Mr. Cremeens spoke enthusiastically about the recent event at GKN to announce their expansion.

There was presented and read to the Commission as an emergency an Ordinance No. O2013-32 entitled **AN EMERGENCY ORDINANCE AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FUNDING UNDER THE VICTIMS OF CRIME ACT AND STATE VICTIMS ASSISTANCE ACT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT IF THE GRANT IS AWARDED.** Mr. Cozza made a motion to adopt this ordinance as an emergency, seconded by Mr. Johnson. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2013-33 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF GALLIPOLIS, OHIO TO APPLY FOR, ACCEPT, AND ENTER INTO AN OEPA WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE CITY OF GALLIPOLIS FOR DESIGN OF THE WATER POLLUTION CONTROL FACILITY IMPROVEMENTS PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.** Mr. Wallis made a motion to adopt this ordinance as an emergency, seconded by Mr. Brown. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2013-34 entitled **AN EMERGENCY ORDINANCE AUTHORIZING THE CITY MANAGER TO PURCHASE A 2007 ALTEC BUCKET TRUCK AND A 2013 VERMEER BRUSH CHIPPER FOR THE CITY OF GALLIPOLIS MAINTENANCE DEPARTMENTS AND TO ENTER INTO LEASE/PURCHASE AGREEMENT FOR SAID EQUIPMENT.** Mr. Johnson made a motion to adopt this ordinance as an emergency, seconded by Mr. Cozza. In discussion of the process for soliciting quotes for the bucket truck, Mr. Finney informed the Commissioners that Mr. Swisher had done an extensive search and was able to locate this truck, which is \$10,000 cheaper than the others that he found. It is covered by a 30-day warranty, which is fairly standard. It will cost \$1,200 to bring the truck up here from Alabama on approval, but that cost is included in the price they quoted. Mr. Finney said that he decided to bring the truck up here so that the employees at the garage could get a chance to put it to the test before deciding whether to take it or not. The most we would be out is the haul bill if we decide against purchase. The brush chipper is through state purchasing. Mr. Wallis made a motion to finance the equipment through WesBanco with their offer of a 7-year, 3.294% lease-purchase, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

There being no further business to come before the City Commission, the meeting was adjourned.

  
Clerk, City Commission

  
President, City Commission