

June 16, 2020

The Gallipolis City Commission met in virtual special session on Tuesday, June 16, 2020, at 6:00 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter and Emergency Ohio Sub House Bill 197.

Commission President Cody Caldwell called the meeting to order.

Upon roll call, the following members were present:

Cody C. Caldwell, President (remote access)
Michael C. Fulks, Vice-President (in person)
Albert "Tony" Gallagher, Member (remote access)
T. Beau Sang, Member (remote access)

Michael W. Brown, Member, attended by phone, beginning with reading of the ordinances.

Others attending were:

Theodore R. Lozier, City Manager (in person)
Brynn S. Noe, City Solicitor (remote access)
Annette M. Landers, City Auditor (in person)
Dean Wright, Gallipolis Daily Tribune (remote access)
Ronnie Lynch (in person) Marvin Ours (remote access)

Commission received the minutes of the June 2, 2020 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager reported on the following:

- Concerning COVID-19: The team at the Municipal Building is working on a plan to re-open the building. We may be open again as soon as tomorrow, but will be practicing social distancing and other protocols.
- The pool is open and in use. Chlorine levels were too high yesterday, but are okay today.
- State Rt. 588 Slips: The Federal Highway Administration has some funding available for Round 2. We will know in about four weeks if ODOT is putting in a retaining wall on the lower portion of the slip. Due to the closure, Chillicothe Road is getting about 3,100 vehicles per day. Henkle Avenue is also getting additional traffic and there have been complaints of speeding. ODOT has about 500 tons of asphalt grindings that can be used on Chillicothe Road. Burkhart Road has two culverts that have deteriorated along the bases and need to be repaired or replaced. The culverts could be repaired by pouring concrete along the bases.
- We are bidding out the paving of Vine, Court, and Locust Streets next week. Columbia Gas is finishing work on the streets and starting on individual service lines.
- The Ohio EPA sent a letter that the water shut-off ban is being lifted on July 10th. They are looking into how we can handle customer arrearages, which are growing. Right now, we have \$51,000 in unpaid utility bills. We will be asking the EPA how to deal with bad debt.
- As of mid-June, revenues to the General Fund were down by about 10% from last year. Ms. Landers went over some of the figures in her spreadsheet.
- Mr. Lozier requested executive session for personnel and wages.

The City Auditor presented the May Financial Statement for approval. Mr. Sang made a motion to approve the May Financial Statement, seconded by Mr. Gallagher. Upon voice vote on the motion, all votes were yes.

Ms. Landers presented the following invoice over \$3,000 for approval of payment:

- \$4,239.80 from BWC for monthly premium. Inv: 5/29/20. PO: 6/1/20.

Mr. Fulks made a motion to approve payment, seconded by Mr. Sang. Upon voice vote on the motion, all votes were yes.

Ms. Landers detailed changes to the Appropriations and Transfer ordinances on tonight's agenda. They include \$1,000 more for election expense, \$51,886.70 from the CARES Act, \$12,255.56 from FEMA for Spruce St. Bridge repairs, and \$5,464 for BWC Safety Grant for trench shoring to be split between water & sewer.

The City Solicitor requested executive session for legal & personnel.

Mr. Gallagher mentioned that Gallia Meigs Community Action has some grant money available for people who cannot pay their utility bills. He provided contact information for them.

Mr. Sang asked if the City would not be able to repair the SR 588 slip if we cannot get State funding. Mr. Lozier answered that he told the State that we do not have funds for these repairs, which are estimated at several hundreds of thousands of dollars. There was some discussion on who is responsible for repairs to the state highways. The City Solicitor and Mr. Fulks were of the opinion that the State is responsible for their upkeep since we are a village. They plow and salt them now. The City Manager added that he plans to look into that part of Ohio Revised Code.

The City Manager went into some detail on the bidding process for the paving project that has been approved. The bid opening will be around the first part of July.

President Caldwell asked if the City has gotten any license applications for side-by-sides. Mr. Lozier told him that we have received a couple. He also asked if the electric recharging stations have been programmed. Mr. Lozier answered that the installer is still working on the second unit. After that is completed, the manufacturer can activate them. Mr. Gallagher asked if the rate that we will charge has been set yet. Mr. Lozier responded that the manufacturer will provide some guidance on what other places are charging.

Mr. Brown joined the meeting at this point by speaker phone. There was presented and read to the Commission as an emergency an Ordinance No. O2020-19 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2020-07, AUTHORIZING THE CITY AUDITOR TO TRANSFER OR ADVANCE FUNDS**. Mr. Fulks made a motion to adopt this ordinance as an emergency, seconded by Mr. Brown. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2020-20 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2020-06, AS AMENDED BY O2020-11, AS AMENDED BY ORDINANCE NO. O2020-12, SETTING APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF GALLIPOLIS, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020**. Mr. Gallagher made a motion to adopt this ordinance as an emergency, seconded by Mr. Sang. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

Mr. Fulks made a motion to enter executive session to discuss personnel/wages and pending legal matters, seconded by Mr. Sang. Upon roll call on the motion, all votes were yes. President Caldwell announced that there would be no business following executive session. Upon completion of executive session, Commission returned to special session. There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission