

September 5, 2017

The Gallipolis City Commission met in regular session on Tuesday, September 5, 2017, at 6:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President Tony Gallagher called the meeting to order. Mr. Wallis gave the invocation. President Gallagher asked for a moment of silence for the victims of Hurricanes Harvey and Irma.

Upon roll call, the following members were present:

Albert "Tony" Gallagher, President
 Michael C. Fulks, Vice-President
 W. Matthew Johnson, Member
 Steven E. Wallis, Member

Others attending were:

M. Eugene Greene, City Manager
 Adam R. Salisbury, City Solicitor
 Susan B. Phillips, Secretary
 Ronnie Lynch Mary Lee Marchi Roma Wood
 Claudia Miller Dottie Chestnut Cody Caldwell

Commission received the minutes of the August 22, 2017 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager reported on the following:

- The City Maintenance Department has been working replacing broken-off light posts. They are also replacing a large section of leaking water main line on old Rt. 35. They had been looking for that leak for some time.
- The City met recently with State, County, and Gallipolis Township officials, continuing talks concerning the drainage problem on Airport Road and upper Route 7.
- GDC's Water Maintenance representatives met with us to discuss issues related to their connecting to our water system. Their plans involve the selling off of buildings on the GDC campus after capping them off from their current service lines. Those purchasing the buildings would have to make application to the City for new water taps. They want to pay the City \$38,000 to run a new 10-inch line along Ohio Avenue to Mill Creek. This amount would be sufficient to pay for the line. The City Manager is okay with GDC making connection, but does not want to take over their service lines. At the same time, the State, which owns and operates GDC, no longer wants to maintain the lines either. We need to decide how we want to handle this.
- Saunders Insurance met with Mr. Greene to discuss the upcoming health insurance contract renewals for 2018.
- The AEP Energy electrical aggregation contract has been signed.
- The electrical boxes have been set along Second Avenue and Court Street for the ODNr City Park Electrical Improvements Project. The electrical wire remains to be run.
- The City Pool closed on August 13th. It was the best season we have had in years. We did not have to transfer money from the General Fund until the very end of the season to cover the final payroll.
- Reports on Code Enforcement and the Fire Department were distributed to the Commissioners. Mr. Greene asked if there were any questions on them that he could take to the staff meeting tomorrow. None were voiced.

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- The City Auditor looked into the amount paid in taxes for the Last Chance and Fourth Avenue properties. Mr. Greene is going to add this to the amounts spent for the City Solicitor's and City Manager's work on acquiring the property to come up with a minimum bid for the properties.
- Mr. Greene talked about emergency tie-ins for the two water systems with Mr. Bolin at Gallia County Rural Water. They seem very interested in creating the two tie-ins, which can be done without excessive cost for either entity.
- In December of 2016, the Wastewater Treatment Plant had some violations. We received a letter today saying that all of the violations from that letter have been resolved with the upgrades recently completed at the facility.

Ms. Phillips presented the August Financial Statement for approval. Mr. Wallis made a motion to approve the August Financial Statement, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes.

Four invoices over \$3,000 were presented for approval of payment:

- \$6,041 from CT Consultants for WWTP design work. Inv: 12/7/16. PO: 8/21/17
- \$77,221.38 from CT Consultants for WWTP design work. Inv: 2/13/17. PO: 8/21/17
- \$19,020 from CT Consultants for WWTP design work. Inv: 3/10/17. PO: 8/21/17
- \$4,919.58 from AEP for July street lights. Inv.: 7/27/17. PO: 8/1/17

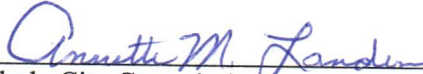
Mr. Fulks made a motion to approve payment of these invoices, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes. Mr. Greene noted that payment for CT Consultants came from reductions in the construction budget for Mechanical Construction due to their failure to complete the contract in time.

The City Solicitor submitted a draft ordinance for billing for water and sewer, which will be included in the next meeting's agenda.

Mr. Wallis commented that the General Fund's revenue report was rather troubling due to the fact that the Workers Compensation rebates, which are not a recurring revenue, were largely responsible for keeping the General Fund in decent shape so far this year.

Mr. Fulks spoke about a form to be used when transferring money that would require the signatures of department heads, the City Auditor, and the City Manager. He said this form was used at some time in the past. In discussion, Mr. Wallis said that the Commission is responsible for setting the budget and making changes as the year progresses and actual receipts or expenses fluctuate from earlier projections. Mr. Fulks and Mr. Greene both endorsed the use of a form to show that department heads were kept aware of changes to their budgets.

There being no further business to come before the City Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission