

October 22, 2019

The Gallipolis City Commission met in special session on Tuesday, October 22, 2019, at 6 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President Michael Fulks called the meeting to order. Mr. Wallis gave the invocation.

Upon roll call, the following members were present:

- Michael C. Fulks, President
- Steven E. Wallis, Vice-President
- Albert "Tony" Gallagher, Member
- Beau Sang, Member

Others attending were:

- M. Eugene Greene, City Manager
- Brynn S. Noe, City Solicitor
- Annette M. Landers, Auditor/Clerk/Treasurer
- Dean Wright, Gallipolis Daily Tribune
- Ronnie Lynch                      Ted Lozier                      Michael W. Brown
- Kaitlynn Halley                      Amanda Crouse                      Keith Jeffers
- Lester Plymale                      Paige James                      Jeff Boyer
- Marianne Campbell                      Elisha Orsbon

Commission received the minutes of the October 1, 2019 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

President Fulks honored Ms. Marianne Boggs Campbell for her outstanding service to her community, presenting her with a plaque and the key to the City. Everyone present joined in honoring this remarkable lady for her many achievements and decades of service.

The City Manager reported on the following:

- The Maintenance Department has been busy patching water leaks and sealing holes in the City's streets. Yesterday and today, they were flushing fire hydrants. Any brown water should clear within twenty-four hours.
- The leaf route has started.
- The new generator at the Water Treatment Plant had some cooling problems, which are now solved. They put in a temporary generator during the repairs.
- Mr. Greene thanked Police Chief Boyer for his security advice to business owners.
- Mr. Lozier has satisfied BWC on nine of the problem areas they had listed. Those remaining are of a more minor nature and should be checked off soon.
- It looks like the \$45,000 remaining on the ODNR Capital Improvements Grant for the City Park will be approved for use at the City Pool for some much-needed repairs. The grant is being extended for one more year to allow the work to be completed.
- Budget worksheets were handed out to department heads at this week's staff meeting. They are due back by November 1<sup>st</sup>.
- We met with our insurance representatives on Monday to discuss our renewal premiums for our 2020 group health insurance. Jefferson Health Plan is proposing an increase of 11.97% (5.69% increase for all of their groups plus an additional 6.28% to pay off our remaining \$20,000 deficit and begin building our reserves).
- Mr. Greene requested executive session for personnel and legal matters.

The City Auditor presented the September Financial Statement for approval. Mr. Sang made a motion to approve the September Financial Statement, seconded by Mr. Gallagher. Upon voice vote on the motion, all votes were yes.

Three invoices over \$3,000 were presented for approval of payment:

- \$5,159.54 from AEP for September Street Lights. Inv: 9/27/19. PO: 10/1/19.
- \$4,518.45 from Ohio BWC for monthly premium. Inv: 9/27/19. PO: 10/1/19.
- \$5,175 from Lexipol for annual law enforcement policy manual on-line subscription and testing data base. Inv: 7/1/19. PO: 10/8/19.

Mr. Wallis made a motion to approve payment, seconded by Mr. Sang. Upon voice vote on the motion, all votes were yes.

Ms. Landers announced that the County Budget Commission will have a public hearing on the 2020 Gallipolis Alternate Tax Budget on Wednesday, November 6<sup>th</sup>, at 10:30 a.m. in the County Commissioners' office on the first floor of the Courthouse.

The City Solicitor requested executive session for legal matters.

Mr. Lozier was asked to give a report on the grant for electric vehicle charging stations that he is seeking from AEP. We have submitted a pre-application to hold \$150,000 in grant funding for charging stations. This is a 100% reimbursing grant, requiring us to front the money to pay the vendors, with AEP reimbursing upon receipt of proof of payments to vendors. Invoices can be scanned for submission to AEP. Therefore, the turn-around should only be a few days.

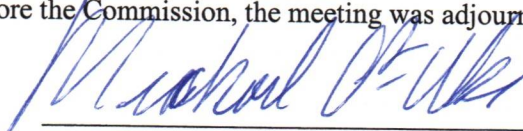
The stations that we are planning to install take about one hour to charge a vehicle and cost around \$80,000 to \$90,000 for one and \$50,000 to \$60,000 for the second one. The first unit costs more because of staging costs associated with coming on-site. We are allowed to charge a fee for the service, which will cover the basic costs of operating the units 24/7. According to AEP, we should break even with at least five charges per month. There is an on-line application available to locate charging stations along trip routes.

Ms. Landers discussed financing of the project. We could finance it as we did the Riverfront Project, issuing a bond that acts as a line of credit, drawing down the money when needed to pay vendors and paying the bank back as AEP reimburses us. Our bond counsel, Mr. Schwallie, has quoted a price for his work, capped at \$1,500. Interest on the loan should be very low. We paid only about \$4,000 in interest for the \$1.1 million riverfront project, which spanned a period of three years. This is a much smaller project and should take just a few weeks to complete. We paid the costs for financing that project from the VESI Fund. With the Commission's approval, we could use the same funding source. She has held off contacting Ohio Valley Bank until the Commission approves the project.

Commissioners spoke favorably of pursuing this grant using VESI fund money to finance the bond costs. President Fulks instructed Mr. Lozier and Ms. Landers to proceed with arrangements.

Mr. Wallis made a motion to enter executive session to discuss employee relations and legal matters, seconded by Mr. Sang. Upon roll call in the motion, all votes were yes. President Fulks announced that there would be no business following executive session. Upon completion of executive session, Commission returned to special session. There being no further business to come before the Commission, the meeting was adjourned.

  
 Clerk, City Commission

  
 President, City Commission