

November 2, 2021

The Gallipolis City Commission met in regular session on Tuesday, November 2, 2021, at 6:00 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter and Section 121.03 of the City Codified Ordinances.

Commission President Cody Caldwell called the meeting to order.

Upon roll call, the following members were present:

Cody C. Caldwell, President (in person)  
Michael W. Brown, Member (in person)  
Albert "Tony" Gallagher, Member (in person)  
T. Beau Sang, Member (in person)

Others attending were:

Dow W Saunders, City Manager (in person)  
Brynn S. Noe, City Solicitor (in person)  
Shelly L. Clonch, City Auditor (in person)  
Brittany Hively, Gallipolis Daily Tribune (remote access)  
Ronnie Lynch (in person)                      Jeff Boyer (in person)  
Seth Montgomery (in person)                Clarke Saunders (in person)  
Joe Foster (in person)                         Randy Breech (in person)  
Bill Thomas (in person)                      Claudia Miller (in person)  
Keith Elliott (in person)                     Joy Elliott (in person)  
Whitney Vilfer (remote access)

Commission received the minutes of October 19, 2021 prior to this meeting. Mr. Gallagher made a motion to accept the October 19th minutes, seconded by Mr. Sang. Upon voice vote on the motion, all votes were yes.

Privilege of Floor was granted to Mr. Clarke Saunders, Mr. Seth Montgomery, and Mr. Joe Foster, representing the Green Township Board of Trustees. Mr. Montgomery stated that they had met with Fire Chief Keith Elliott about the possibility of the township constructing an addition to their current facility at the intersection of State Route 141 and Centenary Road that could house a City fire engine. The township has had a long-standing contractual relationship with the City for fire services and is proposing a long-term lease agreement contract. They feel that this would be a win-win situation for the City and the citizens of the township. There are several firefighters that live in Green Township that could get to a fire truck quicker and this also would help the township residents with reduced insurance rates. Mr. Gallagher thought it would be a good idea for the trustees to sit down with the Fire Chief and the City Manager so we can get a better understanding of what they are proposing. Mr. Sang confirmed that the City would just base a fire engine at the building. He felt that solidifying a long-term contract with the township would be a no-brainer and we should move forward with it. Mr. Caldwell asked if this was a time sensitive issue and Mr. Montgomery stated that it would have to be decided before they would start with construction of the building. Mr. Sang made a motion for the City Manager to coordinate with Green Township to place a fire engine at the township, the motion died for lack of a second. The commission decided that more discussions are needed before a decision is made. The City Manager wants to be sure that we always have access to the fire engine when needed.

The City Manager reported on the following:

- He has been busy with introductions and visiting site locations such as the Water Plant, Wastewater Plant, Maintenance Garage, Fire Department, Police Department and Utility Department. He

participated in a drive along with the Code Enforcement Officer identifying problem properties in the City.

- Worked on reviewing the budget with the City Auditor.
- Will meet with Mr. Nick Roach with DRP who is proposing a project labeled DORA (Designated Outdoor Refreshment Area) downtown. This will be presented during privilege of floor at the next meeting.
- Has been communicating with Sherri Rocchi with Gallipolis in Lights to support them. We have been cleaning up the downtown in preparation for the lighting using court workers to pull weeds. He hopes to be able to get crosswalks painted, but maintenance has run into the challenge of a backorder on paint.

The City Auditor presented three invoices over \$3,000 for approval of payment:

- \$5,120.67 from AEP for street lighting. Inv: 9/28/21. PO: 10/1/21.
- \$5,200.00 from Treasurer State of Ohio-EPA for annual discharge fee. Inv: 10/4/21. PO: 10/20/21.
- \$6,640.00 from Civica North American for database transition. Inv: 8/4/21. PO: 7/21/21

Mr. Gallagher made a motion to approve payment, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.

Ms. Clonch presented donations for the month of September in the amount of \$100.00 and for the month of October in the amount of \$4,385.00. All donations presented were for Gallipolis in Lights. Mr. Brown made a motion to accept the donations, seconded by Mr. Sang. Upon voice vote on the motion, all votes were yes.

Ms. Noe reported that she has been working with the Code Enforcement Officer concerning a house located at 37 Chillicothe Road. Mr. Bostic has sent unsafe structure notices to the property owner and is set to meet with them tomorrow. If the property owner does not have the means to fix or demolish the property and it is turned over to the City, the estimated demolition cost would be \$4,500.00. The City Manager said that Mr. Bostic and himself drove by the structure and it is very unsafe and looks like it could collapse. The commission voted yes upon voice vote to authorize Ms. Noe and Mr. Bostic to proceed with any further actions.

Mr. Gallagher reported that the Catholic Church was vandalized two nights ago and expressed his anger that individuals would vandalize and paint swastika symbols on the church. He said that he hopes the individuals responsible are caught and prosecuted to the fullest.

Mr. Brown stated that the clock on Second Avenue in the park has not been working for some time and he would like to see it fixed. Also, he mentioned there is still problems with vehicles speeding in town.

Mr. Caldwell mentioned that we might look into replacing the mirror on the pole at the exit of the Municipal Building because it is hard to view pedestrians/traffic when trying to pull out onto Third Avenue.

There was presented and read to the Commission for a second reading an Ordinance No. O2021-44 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE GALLIA COUNTY COMMISSIONERS FOR PAYMENT OF LEGAL SERVICES TO THE CITY'S INDIGENT CITIZENS.** Mr. Gallagher made a motion to adopt this ordinance on second reading, seconded by Mr. Sang. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was presented and read to the Commission for a second reading an Ordinance No. O2021-45 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO**

**AGREEMENT WITH OHIO RURAL COMMUNITY ASSISTANCE PROGRAM (RECAP) FOR PROFESSIONAL SERVICES FOR GPS DATA COLLECTION GIS MAPPING.** Mr. Brown made a motion to adopt this ordinance on second reading, seconded by Mr. Sang. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was presented and read to the Commission for a second reading an Ordinance No. O2021-46 entitled **AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A LETTER OF AGREEMENT WITH CANADAY CARE LLC FOR HEALTHCARE SERVICES FOR CITY OF GALLIPOLIS EMPLOYEES AND ELECTED AND APPOINTED OFFICIALS.** Mr. Gallagher made a motion to adopt this ordinance on second reading, seconded by Mr. Brown. Mr. Saunders stated that since Betsy Canaday is his sister, he wanted to disclose that he has no financial interest in this agreement. Upon roll call to adopt this ordinance on second reading, all votes were yes.

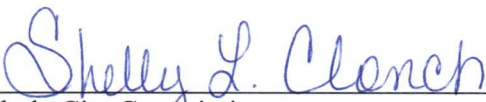
There was presented and read to the Commission for a second reading an Ordinance No. O2021-47 entitled **AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO A LETTER OF AGREEMENT WITH RIO FAMILY HEALTHCARE FOR HEALTHCARE SERVICES FOR THE CITY OF GALLIPOLIS EMPLOYEES AND ELECTED AND APPOINTED OFFICIALS.** Mr. Brown made a motion to adopt this ordinance on second reading, seconded by Mr. Sang. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was presented and read to the Commission for a first reading an Ordinance No. O2021-49 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2021-05, AS AMENDED BY ORDINANCE NO. O2021-12, AS AMENDED BY ORDINANCE NO. O2021-24, AS AMENDED BY ORDINANCE NO. O2021-31 AUTHORIZING THE CITY AUDITOR TO TRANSFER OR ADVANCE FUNDS.** Mr. Gallagher made a motion to place this ordinance on first reading, seconded by Mr. Brown. Upon voice vote to place this ordinance on first reading, all votes were yes.

There was presented and read to the Commission for a first reading an Ordinance No. O2021-50 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2021-04, AS AMENDED BY ORDINANCE NO. O2021-07, AS AMENDED BY ORDINANCE NO. O2021-11, AS AMENDED BY ORDINANCE NO. O2021-16, AS AMENDED BY ORDINANCE NO. O2021-23, AS AMENDED BY ORDINANCE NO. O2021-29, AS AMENDED BY ORDINANCE NO. O2021-41 SETTING APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF GALLIPOLIS, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021.** Mr. Sang made a motion to place this ordinance on first reading, seconded by Mr. Brown. Ms. Clonch explained that changes included an increase of personnel costs in the Manager and Auditor budget, a reduction of Cares Act money we anticipated but did not receive, a reduction in the capital improvement pool grant that we are delaying until next year, and a new computer for the Utility Department. She mentioned that they are currently using some of the ODNR grant money now to replace the roof at the pool. Mr. Sang spoke and said that we need to take care of the buzzard problem to prevent the roof from being destroyed again. Upon voice vote to place this ordinance on first reading, all votes were yes.

There was presented and read to the Commission for a first reading an Ordinance No. O2021-51 entitled **AN ORDINANCE VACATING A PORTION OF THE ALLEY RUNNING BETWEEN EASTERN AVENUE AND OHIO AVENUE.** Mr. Sang made a motion to place this ordinance on first reading, seconded by Mr. Brown. Ms. Noe explained that this is an alley that is not being used beside Magic Tunnel Car Wash and part of their building is actually built on the alley that is causing them issues. The car wash has petitioned the City to get this part of the alley vacated. Upon voice vote to place this ordinance on first reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.

  
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Clerk, City Commission

  
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President, City Commission