

March 17, 2020

The Gallipolis City Commission met in special session on Tuesday, March 17, 2020, at 6:00 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President Cody Caldwell called the meeting to order.

Upon roll call, the following members were present:

Cody C. Caldwell, President
 Michael C. Fulks, Vice-President
 Albert "Tony" Gallagher, Member
 T. Beau Sang, Member

Others attending were:

Theodore R. Lozier, City Manager
 Brynn S. Noe, City Solicitor
 Annette M. Landers, City Auditor
 Dean Wright, Gallipolis Daily Tribune
 Ronnie Lynch Jeff Boyer Rick Rose
 Brian Lane

Commission received the minutes of the March 3, 2020 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager went over protocols that have been established for City employees in the wake of the COVID-19 pandemic. He explained that we are following federal and state guidelines as they come down to us. Our protocols include locking down the buildings to public access, with business conducted at the drive-thru for vehicles and walk-ups. Vendors also have very limited to no access. Everyone entering the buildings must wash their hands for 40 seconds with soap and water and use hand sanitizer. People are to practice social distancing, maintaining at least six feet between people at all times. Good hygiene practices are required: cough into a tissue or elbow, do not shake hands, sanitize work areas frequently, and stay home or go home if symptoms develop. Although federal money is being promised, we do not have any information on how to access that money yet.

Mr. Lozier requested executive session for personnel: employees' compensation.

The City Auditor presented the February Financial Statement for approval. Mr. Sang made a motion to approve, seconded by Mr. Gallagher. Upon voice vote to approve the February Financial Statement, all votes were yes.

Ms. Landers presented three invoices over \$3,000 and one under \$3,000 for approval of payment:

- \$2,215 from Henschen for a printer for the court. Inv: 1/28/20. PO: 2/3/20.
- \$3,800 from Allcom for software support, etc. Inv: 1/23/20. PO: 2/24/20.
- \$26,139.47 from Rumpke for February refuse. Inv: 2/19/20. PO: 3/2/20.
- \$4,239.80 from Ohio BWC for monthly. Inv: 2/28/20. PO: 3/2/20.

Mr. Fulks made a motion to approve payment, seconded by Mr. Sang. Upon voice vote to approve payment, all votes were yes.

Ms. Landers informed Commissioners that the State Auditors are on-site to begin field work on the biennial audit. She reminded them of the pre-audit conference tomorrow at 9 a.m.

The City Solicitor told Commissioners that she will be viewing a webinar this Friday afternoon that is covering employment issues relating to the pandemic. She is hoping that it will answer some of the questions that everyone has right now.

President Caldwell urged residents to follow federal, state, and local guidelines during this emergency period. He advised everyone to "be smart" and "stay safe." He asked if the Utility Department has any plans to delay water shut-offs to assure that all customers retain access to water for cleaning hands and other hygiene practices. Mr. Gallagher added that Gallia County Community Action is contacting water providers, asking them not to shut off water during this emergency period. After a short discussion, Mr. Fulks made a motion that we not shut off water to customers for the duration of Gallia County's state of emergency declaration, seconded by Mr. Sang. Upon voice vote on the motion, all votes were yes. President Caldwell also urged landlords to delay evicting tenants during this time to preserve their homes in case of need to quarantine. Mr. Fulks said he was concerned for local businesses and urged people to support them as much as possible.

There was presented and read to the Commission for a second reading an Ordinance No. O2020-06 entitled **AN ORDINANCE TO SET APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF GALLIPOLIS, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020**. Mr. Sang made a motion to adopt this ordinance on second reading, seconded by Mr. Fulks. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was presented and read to the Commission for a second reading an Ordinance No. O2020-07 entitled **AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO TRANSFER OR ADVANCE FUNDS**. Mr. Sang made a motion to adopt this ordinance on second reading, seconded by Mr. Gallagher. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was presented and read to the Commission for a second reading an Ordinance No. O2020-08 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2017-44, AS AMENDED BY ORDINANCE NO. O2018-01, AS AMENDED BY ORDINANCE NO. O2018-38, AS AMENDED BY ORDINANCE NO. O2019-01, AS AMENDED BY ORDINANCE NO. O2019-20, SETTING COMPENSATION FOR MUNICIPAL EMPLOYEES AND APPOINTED OFFICIALS (PROJECT ENGINEER AND WATER TREATMENT PLANT SUPERINTENDENT) AND REPEALING PREVIOUS ORDINANCES SETTING SAID COMPENSATION**. Mr. Fulks made a motion to adopt this ordinance on second reading, seconded by Mr. Sang. Upon roll call to adopt this ordinance on second reading, all votes were yes.

Mr. Fulks made a motion to enter executive session for personnel: employee compensation, seconded by Mr. Sang. President Caldwell announced that there might be business afterward. Upon roll call on the motion, all votes were yes. Upon completion of executive session, Commission returned to special session. There being no further business to come before the Commission, the meeting was adjourned.



Clerk, City Commission



President, City Commission