

April 21, 2020

The Gallipolis City Commission met in virtual special session on Tuesday, April 21, 2020, at 6:00 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter and Emergency Ohio Sub House Bill 197.

Commission President Cody Caldwell called the meeting to order.

Upon roll call, the following members were present by remote access:

Cody C. Caldwell, President
 Michael C. Fulks, Vice-President
 Michael W. Brown, Member
 Albert "Tony" Gallagher, Member
 T. Beau Sang, Member

Others attending were:

Theodore R. Lozier, City Manager (in person)
 Brynn S. Noe, City Solicitor (remote access)
 Annette M. Landers, City Auditor (in person)
 Dean Wright, Gallipolis Daily Tribune (remote access)
 Ronnie Lynch (in person) Jeff Boyer (remote)
 Karen McCarty (remote)

Commission received the minutes of the April 7, 2020 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City reported the following:

- The city buildings are still on lock-down with all COVID-19 protocols still in effect. The Utility Billing office is at the point in their billing cycle where shut off notices will be going out. They are going out with a comment on them that we will not be shutting off services for non-payment during the State's COVID-19 emergency declaration.
- Columbia Gas is continuing work on their project, but is not going inside buildings. They are concentrating on working along the streets. The paving grants are allowing us to delay our projects until this work is done on the streets involved.
- We are evaluating whether to cancel or postpone the Community Yard Sale, which is traditionally set for the second week of May. In discussion, President Caldwell recommended postponement.
- Memorial Day activities may need some tweaking, as well. President Caldwell suggested seeing what the State and other communities are planning to do.
- In spite of the challenges, the levels of service are still being maintained.
- Revenues are still expected to lag, but we still do not have enough data to quantify the impact.

The City Auditor presented four invoices over \$3,000 for approval of payment:

- \$3,750 from the Gallia County Auditor for Indigent Defense fees. Inv: 3/24/20. PO: 4/1/20.
- \$4,239.80 from BWC for monthly premium. Inv: 3/27/20. PO: 4/1/20.
- \$26,049.52 from Rumpke for March trash service. Inv: 3/18/20. PO: 4/1/20.
- \$6,046.27 from AEP for March street lights. Inv: 3/30/20. PO: 4/1/20.

Mr. Brown made a motion to approve payment, seconded by Mr. Fulks. Upon roll call to approve payment, all votes were yes.

Ms. Landers briefly went over legislation on tonight's agenda. O2020-12 amends the appropriations ordinance to add \$1,000 to the VESI Fund for interest on the bond for the recharging stations. This is necessary due to the COVID-19 related delay of the project. \$9,940 is added to the Court Computer Fund for expenditures from a tech grant that the Court received. \$8,400 is being appropriated in the Court Probation Fund for fringe benefits related to a new employee hired under their CCA Grant.

O2020-13 amends the salary ordinance to add an Interim Maintenance Superintendent at \$5,785 annually, payable bi-weekly. This is for additional responsibilities being assumed by the Project Engineer. It also adds Section D2(c): Special Assignment Maintenance Employee to receive \$22.22/hr. with no additional pay to be received for any licenses that might be earned in the future.

O2020-14 is a \$7,579.68 write-off of uncollectable utility accounts. The reasons for write-off are listed individually on the accompanying spreadsheet.

The City Solicitor told Commissioners that she is looking into how the State plans to roll out reopening, especially in regard to the courts.

Ms. Noe also suggested changing the wording in Section 1 of O2020-12 to say, "That the following sections be **repealed and** amended to read as follows." She explained that this wording would be more in keeping with the Charter and, addressing a concern of the City Auditor, would not affect the validity of ordinances adopted in the past.

Mr. Gallagher again gave out his cell phone number. He asked if the Police Department was tracking COVID-19 cases in the City. Mr. Fulks pointed out that this would be difficult for them to do in light of HIPPA rules.

At this point, the meeting timed out and had to be re-established. Mr. Lozier said it would cost \$15/month for a paid plan. Commissioners agreed that this expense would be worthwhile.

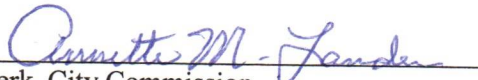
There was presented and read to the Commission as an emergency an Ordinance No. O2020-12 entitled **AN EMERGENCY ORDINANCE AMENDING ORDINANCE NO. O2020-06, AS AMENDED BY O2020-11, SETTING APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF GALLIPOLIS, OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020.** Mr. Fulks made a motion to adopt this ordinance, as amended in Section 1 per the City Solicitor, as an emergency, seconded by Mr. Brown. Upon roll call to adopt this amended ordinance as an emergency, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2020-13 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2017-44, AS AMENDED BY ORDINANCE NO. O2018-01, AS AMENDED BY ORDINANCE NO. O2018-38, AS AMENDED BY ORDINANCE NO. O2019-01, AS AMENDED BY ORDINANCE NO. O2019-20, AS AMENDED BY ORDINANCE NO. O2020-08, SETTING COMPENSATION FOR MUNICIPAL EMPLOYEES AND APPOINTED OFFICIALS (INTERIM MAINTENANCE SUPERINTENDENT AND SPECIAL ASSIGNMENT CREW CHIEF) AND REPEALING PREVIOUS ORDINANCES SETTING SAID COMPENSATION.** Mr. Sang made a motion to adopt this ordinance as an emergency, seconded by Mr. Brown. There was some discussion on the reason for creating the new position of Special Assignment Crew Chief. This position was created for Dave Walters. The pay grids for operations and maintenance employees did not change, but were shown in the ordinance as place finders (a) and (b) for the new Section D(2)(c). Upon roll call to adopt this ordinance as an emergency, all votes were yes.

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There was presented and read to the Commission for a first reading an Ordinance No. O2020-14 entitled **AN ORDINANCE AUTHORIZING THE REMOVAL FROM THE LEDGERS OF THE CITY OF GALLIPOLIS UTILITY BILLING OFFICE CERTAIN PAST DUE ACCOUNTS AS SET FORTH HEREIN.** Mr. Gallagher made a motion to place this ordinance on first reading, seconded by Mr. Fulks. Upon roll call to place this ordinance on first reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission