

June 28, 2021

The Gallipolis City Commission met in virtual special session on Monday, June 28, 2021, at 5:30 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter and Emergency Ohio Sub House Bill 197.

Commission President Cody Caldwell called the meeting to order.

Upon roll call, the following members were present:

Cody C. Caldwell, President (in person)
Michael C. Fulks, Vice President (in person)
Michael W. Brown, Member (in person)
Albert "Tony" Gallagher, Member (in person)

Others attending were:

Theodore R. Lozier, City Manager (remote access)
Ronnie Lynch, Acting City Manager (in person)
Brynn S. Noe, City Solicitor (in person)
Annette M. Landers, City Auditor (in person)
Kayla Hawthorne, Gallipolis Daily Tribune (remote access)
Bill Jenkins (in person) Robbie Jenkins (in person)
Marvin Ours (remote access) Whitney Vilfer (remote access)

Commission President Cody Caldwell introduced the topic of the meeting, which was transition to a new City Manager upon the resignation of Mr. Lozier. His last day will be July 9th. As one of the two Commissioners requesting this special meeting, Mr. Gallagher was asked to give input. Mr. Gallagher said that he would like to update the job description for the City Manager position, which has not been updated since 1998. Everyone received a copy to suggest revisions at the next meeting on July 6th.

Commissioners discussed how to advertise the position. In the past, Mr. Sang used "Indeed", which the Sheriff's Department also uses. Mr. Lozier said that he has a free trial until the end of July for "Zip Recruiter." President Caldwell suggested several modes for advertising in addition to the web based job sites. These included advertisement in the local paper and contacting the Ohio State University's Public Administration program. This plan of action yielded twenty applicants the last time that we solicited for City Manager applicants. Mr. Fulks suggested that Mr. Jenkins and Dr. Thomas should be involved in the discussions because they will need to work with whoever is selected. There was some agreement with this.

Mr. Gallagher endorsed appointing Mr. Ronnie Lynch as Acting City Manager until an Interim City Manager can be selected. He went on to state that any discussion of individuals would need to take place in executive session. President Caldwell floated the idea of inviting department heads to Commission meetings until these appointments can be made. This led to further discussion of the legality of an executive session with our current Charter language. The City Solicitor stated that there is a Charter change on the November ballot to remedy the language. Mr. Jenkins encouraged Commissioners to appoint a charter revision committee, as has been done in the past. He stated that many Charter municipalities conduct Charter reviews at least every ten years.

Mr. Lozier asked if two Commissioners could be appointed to form a hiring committee to make recommendations to the rest of the Commissioners. This idea was not favorably received. Mr. Fulks said that the Commission needs to decide what we can afford to pay before advertising the position.

Ms. Landers told Commissioners that her situation with her husband's health is rapidly changing. It would be better to select a new City Auditor sooner rather than later. She could remain on reduced hours

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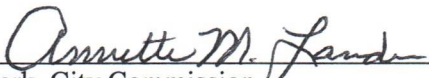
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to assist the new City Auditor with the transition. The position is currently being posted internally until July 2nd. Interviews can be conducted at the Commission's discretion any time thereafter.

President Caldwell stated that Commissioners will resume discussions at their next meeting on July 6th.

There being no further business to come before the Commission, the meeting was adjourned.



Clerk, City Commission



President, City Commission