

**ORDINANCE NO. O2022-24**

**AN ORDINANCE SETTING COMPENSATION FOR  
MUNICIPAL EMPLOYEES AND REPEALING PREVIOUS ORDINANCES SETTING  
SAID COMPENSATION**

**WHEREAS**, the City Commission of the City of Gallipolis, Ohio wishes to set compensation for municipal employees; and

**NOW, THEREFORE, BE IT ORDAINED**, by the City Commission of the City of Gallipolis, State of Ohio that the following compensation be set for municipal employees:

**THAT SECTION B2: POSITION AND SALARY RANGES WHICH READS AS FOLLOWS:**

**SECTION B2: POSITION AND SALARY RANGES**

The following position classifications are hereby established in correspondence to the hourly wage ranges:

Wage Range No.	Step 1	Step 2	Step 3	Step 4	Job Title
P23	\$17.64	\$18.21	\$18.75	\$19.50	Police Patrol Officer
P24	\$20.85	\$21.35	\$21.90	\$22.95	Sergeant
P25	\$21.35	\$21.85	\$22.40	\$23.45	Police Investigator/ Detective

**IS HEREBY AMENDED TO READ AS FOLLOWS:**

**SECTION B2: POSITION AND SALARY RANGES**

The following position classifications are hereby established in correspondence to the hourly wage ranges:

Wage Range No.	Step 1	Step 2	Step 3	Step 4	Job Title
P23	\$19.64	\$20.21	\$20.75	\$21.50	Police Patrol Officer
P24	\$22.85	\$23.35	\$23.90	\$24.95	Sergeant
P25	\$23.35	\$23.85	\$24.40	\$25.45	Police Investigator/ Detective

THAT **SECTION C2: POSITION AND SALARY RANGES** WHICH READS AS FOLLOWS:

**SECTION C2: POSITION AND SALARY RANGES**

The following position classifications are hereby established in correspondence to the salary ranges for administrative professionals:

Salary Range No.	Step 1	Step 2	Step 3	Job Title
A17	\$10.57	\$11.68	\$12.51	Clerk-Typist
A18	\$10.92	\$12.11	\$12.94	Account Clerk I Utility Clerk I Office Secretary
A20	\$11.68	\$12.94	\$13.91	Account Clerk II Utility Clerk II Assistant Utility Office Supervisor
A21	\$12.11	\$13.40	\$14.41	Assistant City Auditor/Clerk Assistant Treasurer Staff Assistant Office Assistant
A22	\$12.51	\$13.91	\$15.00	Administrative Secretary Legal Secretary
A23	\$13.50	\$14.50	\$15.50	Tax Assistant Office Manager
A29	\$19.80	\$20.33	\$20.79	Police Lieutenant
A30	\$20.79	\$21.27	\$21.89	Police Captain
A32	\$23.00	\$25.00	\$27.00	Assistant City Solicitor

**IS HEREBY AMENDED TO READ AS FOLLOWS:**

**SECTION C2: POSITION AND SALARY RANGES**

The following position classifications are hereby established in correspondence to the salary ranges for administrative professionals:

Salary Range No.	Step 1	Step 2	Step 3	Job Title
A17	\$12.57	\$13.68	\$14.51	Clerk-Typist
A18	\$12.92	\$14.11	\$14.94	Account Clerk I Utility Clerk I Office Secretary
A20	\$13.68	\$14.94	\$15.91	Account Clerk II Utility Clerk II Assistant Utility Office Supervisor
A21	\$14.11	\$15.40	\$16.41	Assistant City Auditor/Clerk Assistant Treasurer Staff Assistant Office Assistant
A22	\$14.51	\$15.91	\$17.00	Administrative Secretary Legal Secretary
A23	\$15.50	\$16.50	\$17.50	Tax Assistant Office Manager
A32	\$25.00	\$27.00	\$29.00	Assistant City Solicitor



THAT **SECTION C6: COMPENSATION FOR SALARIED EMPLOYEES** WHICH READS AS FOLLOWS:

**SECTION C6: COMPENSATION FOR SALARIED EMPLOYEES**

- (a) The Station Firefighter will receive Twenty-eight Thousand Eight Hundred Ninety-one Dollars (\$28,891) annually, payable biweekly. The Station Firefighter will be paid straight time for any hours over forty (40) in a week.
- (b) The Volunteer Fire Chief will receive Three Thousand Six Hundred Dollars (\$3,600) yearly compensation to be paid semi-annually.
- (c) The Project Engineer will receive Forty-six Thousand Two Hundred and Eighty Dollars (\$46,280) annually, payable bi-weekly.
- (d) Water Pollution Control Facility Superintendent will receive Fifty-five Thousand Twelve Dollars (\$55,012) annually, payable biweekly.
- (e) The Water Treatment Plant Superintendent will receive Fifty-three Thousand Dollars (\$53,000) annually, payable biweekly.
- (f) The Code Enforcement Officer will receive Thirty-Nine Thousand Seven Hundred and Nineteen Dollars (\$39,719) annually, payable biweekly.
- (g) The Code Inspector will receive Three Thousand Five Hundred Dollars (\$3,500) for the final six-month period of each year, beginning immediately following the Rinky Dink Basketball pay season, to be paid biweekly.
- (h) The Chief of Police shall receive Fifty-five Thousand Two Hundred Dollars (\$55,200) annually, payable biweekly.
- (i) The Utility Office Supervisor shall receive Thirty-Nine Thousand Dollars (\$39,000) annually, payable biweekly.
- (j) The Tax Administrator shall receive Thirty-nine Thousand Forty Dollars (\$39,040) annually, payable biweekly.
- (k) The Maintenance Superintendent for Streets, Water Distribution, Water Pollution Control Collection, Parks and Swimming Pool Departments shall receive Fifty-five Thousand Twelve Dollars (\$55,012) annually, payable biweekly. The Interim Maintenance Superintendent position is hereby established for the purpose of handling the duties of the Maintenance Superintendent when that position is not filled. The Interim Maintenance Superintendent will be paid five thousand seven hundred eighty-five (\$5,785) annually, payable biweekly.
- (l) The Sexton for the Cemeteries Department will receive Thirty-nine Thousand Twenty-seven Dollars (\$39,027) annually, payable biweekly.
- (m) The Project Coordinator/Safety Director shall be the City Manager, receiving 50% of his salary in this capacity and 50% as City Manager.
- (n) The Assistant Purchasing Agent will receive Five Thousand Dollars (\$5,000) annually, payable biweekly.
- (o) The Sports Program Coordinator, will receive Three Thousand Five Hundred Dollars (\$3,500) compensation for Rinky Dink Basketball season, which will be paid biweekly during the first six months of each year.
- (p) The VOCA Grant Administrator will receive Two Thousand and Fifty Dollars (\$2,050) annually, payable biweekly.
- (q) The Special Projects Assistant will receive Two Thousand and Fifty Dollars (\$2,050) annually, payable bi-weekly.



(r) All salaried employees shall be paid on a biweekly basis. Should any year have more than twenty-six (26) biweekly periods, salaried employees shall be paid the same for all pay periods as though there were twenty-six (26) pay periods in the year.

**IS HEREBY AMENDED TO READ AS FOLLOWS:**

**SECTION C6: COMPENSATION FOR SALARIED EMPLOYEES**

(a) The Station Firefighter will receive Thirty-Three Thousand Fifty-One Dollars (\$33,051) annually, payable biweekly. The Station Firefighter will be paid straight time for any hours over forty (40) in a week.

(b) The Volunteer Fire Chief will receive Three Thousand Six Hundred Dollars (\$3,600) yearly compensation to be paid semi-annually.

(c) The Public Works Director will receive Forty-Eight Thousand Dollars (\$48,000) annually, payable bi-weekly.

(d) Water Pollution Control Facility Superintendent will receive Fifty-Nine Thousand One Hundred Seventy-Two Dollars (\$59,172) annually, payable biweekly.

(e) The Water Treatment Plant Superintendent will receive Fifty-Seven Thousand One Hundred Sixty Dollars (\$57,160) annually, payable biweekly.

(f) The Code Enforcement Officer will receive Forty-Three Thousand Eight Hundred Seventy-Nine Dollars (\$43,879) annually, payable biweekly.

(g) The Code Inspector will receive Three Thousand Five Hundred Dollars (\$3,500) for the final six-month period of each year, beginning immediately following the Rinky Dink Basketball pay season, to be paid biweekly.

(h) The Chief of Police shall receive Fifty-Nine Thousand Three Hundred Sixty Dollars (\$59,360) annually, payable biweekly.

(i) The Utility Office Supervisor shall receive Forty-Three Thousand One Hundred Sixty Dollars (\$43,160) annually, payable biweekly.

(j) The Tax Administrator shall receive Forty-Three Thousand Two Hundred Dollars (\$43,200) annually, payable biweekly.

(k) The Sexton for the Cemeteries Department will receive Forty-Three Thousand One Hundred Eighty-Seven Dollars (\$43,187) annually, payable biweekly.

(l) The Project Coordinator/Safety Director shall be the City Manager, receiving 50% of his salary in this capacity and 50% as City Manager.

(m) The Assistant Purchasing Agent will receive Five Thousand Dollars (\$5,000) annually, payable biweekly.

(n) The Sports Program Coordinator, will receive Three Thousand Five Hundred Dollars (\$3,500) compensation for Rinky Dink Basketball season, which will be paid biweekly during the first six months of each year.

(o) The VOCA Grant Administrator will receive Two Thousand and Fifty Dollars (\$2,050) annually, payable biweekly.

(p) The Special Projects Assistant will receive Two Thousand and Fifty Dollars (\$2,050) annually, payable bi-weekly.

(q) All salaried employees shall be paid on a biweekly basis. Should any year have more than twenty-six (26) biweekly periods, salaried employees shall be paid the same for all pay periods as though there were twenty-six (26) pay periods in the year.

THAT SECTION D2: POSITION AND SALARY RANGES WHICH READS AS FOLLOWS:

SECTION D2: POSITION AND SALARY RANGES

The following position classifications are hereby established in correspondence to the wage ranges for operation and maintenance employees:

(a) OPERATIONS EMPLOYEES

Wage Range No.	Step 1	Step 2	Job Title
O20	\$12.40	\$14.41	Ass't. Water Treatment Plant Operator Ass't. Wastewater Treatment Plant Operator Water/Sewer Maintenance Person – State Certified
O22	\$13.24	\$15.40	Utility Service Representative
O23	\$14.37	\$16.71	Water Treatment Plant Operator – Class I – State Certified Wastewater Treatment Plant Operator – Class I – State Certified
O24	\$15.25	\$17.67	Water/Wastewater Operator – Class II – State Certified Water /Wastewater Lab Technician
O28	\$16.53	\$19.07	Water/Wastewater Operator – Class III – State Certified Crew Leader – Water Treatment Plant Crew Leader – Water Pollution Control Facility

SECTION D2:

(b) MAINTENANCE EMPLOYEES

Wage Range No.	Step 1	Step 2	Job Title
M15	\$10.81	\$12.40	Laborer
M18	\$11.70	\$13.54	Custodian Streets Maintenance Person Parks Maintenance Person Water/Sewer Maintenance Person Water Meter Reader
M21	\$12.80	\$14.88	Sweeper Operator
M22	\$13.13	\$15.38	Maintenance Operator Mechanic
M26	\$17.61	\$20.07	Mechanic – ASE Certified/Crew Leader
M27	\$19.50	\$22.00	Certified Mechanic/Fleet Manager
M28	\$16.53	\$19.07	Water Distribution/WPC Collection Crew Chief Operator – State Certified



**IS HEREBY AMENDED TO READ AS FOLLOWS:**

**SECTION D2: POSITION AND SALARY RANGES**

The following position classifications are hereby established in correspondence to the wage ranges for operation and maintenance employees:

(a) OPERATIONS EMPLOYEES

Wage Range No.	Step 1	Step 2	Job Title
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O23	\$16.37	\$18.71	Water Treatment Plant Operator – Class I – State Certified Wastewater Treatment Plant Operator – Class I – State Certified
O24	\$17.25	\$19.67	Water/Wastewater Operator – Class II – State Certified Water /Wastewater Lab Technician
O28	\$18.53	\$21.07	Water/Wastewater Operator – Class III – State Certified Crew Leader – Water Treatment Plant Crew Leader – Water Pollution Control Facility



SECTION D2:

(b) MAINTENANCE EMPLOYEES

Wage Range No.	Step 1	Step 2	Job Title
M15	\$12.81	\$14.40	Laborer
M18	\$13.70	\$15.54	Custodian Streets Maintenance Person Parks Maintenance Person Water/Sewer Maintenance Person Water Meter Reader
M21	\$14.80	\$16.88	Sweeper Operator
M22	\$15.13	\$17.38	Maintenance Operator Mechanic
M26	\$19.61	\$22.07	Mechanic – ASE Certified/Crew Leader
M27	\$21.50	\$24.00	Certified Mechanic/Fleet Manager
M28	\$18.53	\$21.07	Water Distribution/WPC Collection Crew Chief Operator – State Certified
M29	\$19.62	\$22.12	Special Assignment Crew Chief

THAT **SECTION D7: TEMPORARY ASSIGNMENTS** WHICH READS AS FOLLOWS:

**SECTION D7: TEMPORARY ASSIGNMENTS**

Employees who are assigned to a higher rated classification shall receive a wage rate that is twenty cents (\$.20) per hour in addition to their normal wage rate. Employees who are assigned to a lower-rated classification shall retain the rate of pay of their regular classification.

**IS HEREBY AMENDED TO READ AS FOLLOWS:**

**SECTION D7: TEMPORARY ASSIGNMENTS**

Employees who are assigned as acting supervisors shall receive a wage rate that is 6% higher than their normal wage rate for actual hours worked in the higher classification. Employees who are assigned to a lower-rated classification shall retain the rate of pay of their regular classification.

**REPEAL OF PREVIOUS ORDINANCES.**

All previous Ordinances or parts of Ordinances setting compensation for municipal employees and appointed officials of the City of Gallipolis, Ohio, are hereby repealed as of the effective date of this Ordinance.

This Ordinance shall not repeal any previous ordinances or parts of ordinances implementing procedures and policy statements.

**SAVINGS CLAUSE.**

That nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section E of this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**EFFECTIVE DATE.**

This Ordinance shall be in full force and effect at the earliest period of time allowed by law and effective with the payroll beginning September 19, 2022.

PASSED: August 15, 2022

ATTEST:

Shelly L. Clonch  
Clerk of the City Commission  
Shelly L. Clonch

Tony Gallagher  
President of the City Commission  
Tony Gallagher

The foregoing Ordinance is hereby approved as to form.

Brynn Noe  
Gallipolis City Solicitor  
Brynn Noe

The foregoing Ordinance is hereby certified as to funds according to City Charter.

Shelly L. Clonch  
Gallipolis City Auditor  
Shelly L. Clonch