

June 20, 2023

The Gallipolis City Commission met in special session on Tuesday, June 20, 2023, at 5:00 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter and Section 121.03 of the City Codified Ordinances.

The Pledge of Allegiance was recited followed by an invocation given by Mr. Gallagher.

Commission President Tony Gallagher called the meeting to order.

Upon roll call, the following members were present:

Albert "Tony" Gallagher, President  
William "Bill" Thomas, Vice-President  
Michael C. Fulks, Member

Others attending were:

Dow W Saunders, City Manager  
Shelly L. Clonch, City Auditor  
Andrew Noe, City Solicitor  
Chad Vaughn, River Cities News  
Ronnie Lynch                      Joy Elliott                      Keith Elliott  
Marvin Ours (zoom)

The commission received the minutes of June 6, 2023, and June 16, 2023, prior to this meeting. Dr. Thomas made a motion to accept the June 6<sup>th</sup> minutes, seconded by Mr. Fulks. Upon voice vote on the motion, all votes were yes. Dr. Thomas made a motion to accept the June 16<sup>th</sup> minutes, seconded by Mr. Fulks. Upon voice vote on the motion, all votes were yes.

The City Manager reported on the following:

- Informed the commission of the passing of former police chief, Mr. John Taylor's widow, Phyllis Taylor. Her service will be Thursday at 1:00 followed by burial in Pine Street Cemetery. He attended the service today for Ms. Meredith Smith-Bradbury. Ms. Smith-Bradberry went through a lot of medical issues at a young age and overcame many obstacles to becoming a teacher and getting her master's degree. She was well beloved by her family and friends and the tribute from the community has been very special to the family. Mr. Saunders asked for a moment of silence for both Ms. Taylor and Ms. Smith-Bradberry.
- The parts are in to fix the pump at the pool. Mr. Bostic delivered them to a company in Milton that is repairing the pump. We hope to receive it back tomorrow or the following day and get the pool back open.
- ODOT has started the milling process of State Route 7 starting at State Route 218 and they should be in town soon and are ahead of schedule. We have tried to be prepared ahead of them by installing a hot tap on a 10" line that comes down Second Avenue. The hot taps need put in so valves can be installed to isolate water loss.
- Mr. Dave Martin will start removing the concrete at the base of Mound Hill that was piled there from the replacement of the sidewalks at intersections in preparation for the State Route 7 paving.
- He will be attending an OVRDC meeting on Thursday in Waverly as he has been selected to serve on a committee that will meet 3 to 4 times a year.

The City Auditor presented one invoice over \$3,000 for approval of payment:

- \$6,665.69 from Jabo Supply for hydrant adapters and wrenches. Inv: 4/28/23. PO: 6/8/23.

Mr. Fulks made a motion to approve the payment, seconded by Dr. Thomas. Upon voice vote on the motion, all votes were yes.

Ms. Clonch informed the commission of changes to the appropriation ordinance O2023-19 after it was placed on the first reading. The Municipal Court received a grant entitled "Community Corrections Act 2.0". The amount of \$73,565.00 will need to be appropriated to a new special revenue fund 271. A motion will need to be made to amend the ordinance before it is passed.

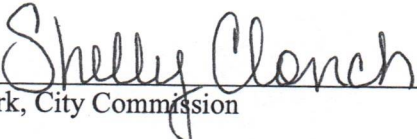
There was presented and read to the Commission for a first reading Resolution No. R2023-08 entitled **A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A SPECIAL REVENUE FUND 271 COMMUNITY CORRECTIONS ACT 2.0**. Mr. Fulks made a motion to place the resolution on the first reading, seconded by Dr. Thomas. Upon voice vote to place the resolution on the first reading, all votes were yes.

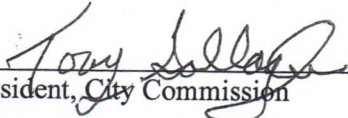
There was presented and read to the Commission for a second reading Ordinance No. O2023-18 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FUNDING UNDER THE VICTIMS OF CRIME ACT AND STATE VICTIMS ASSISTANCE ACT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT IF THE GRANT IS AWARDED**. Dr. Thomas made a motion to adopt the ordinance on the second reading, seconded by Mr. Fulks. Upon roll call to adopt the ordinance on the second reading, all votes were yes.

There was presented and read to the Commission for a second reading Ordinance No. O2023-19 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2023-08, AS AMENDED BY ORDINANCE NO. O2023-16, SETTING APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF GALLIPOLIS OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023**. Mr. Fulks made a motion to amend the ordinance to include funds for the Community Corrections Act 2.0 grant, seconded by Dr. Thomas. Upon roll call to accept the amendment, all votes were yes. Mr. Fulks made a motion to adopt the ordinance on the second reading as amended, seconded by Dr. Thomas. Upon roll call to adopt the ordinance as amended on the second reading, all votes were yes.

Dr. Thomas asked the Auditor about the audit report that was included in the commissioner's packet and the findings included in the management letter. Ms. Clonch explained that we had three noncompliance findings for the 2020-2021 audit that included the Tax Office not depositing receipts in a timely manner, the commission entering into an executive session without being more specific in the reasoning when entering for personnel matters, and the City needs to establish a specified amount that can be spent on a blanket purchase order before having to create a new purchase order. Dr. Thomas stated that it read that 12.5% of checks tested for the Tax Office were not deposited in a timely manner. Mr. Lynch said that he has never had an issue with anyone on the depositing of checks. He stated that when he gets checks in, he deposits them so he is not sure what the State Auditor's are basing that on. Ms. Clonch said that she will contact the State to get a more detailed explanation of their finding. Dr. Thomas wanted to make sure that the findings were able to be rectified.

There being no further business to come before the Commission, the meeting was adjourned.

  
Clerk, City Commission

  
President, City Commission