

December 5, 2022

The Gallipolis City Commission met in regular session on Monday, December 5, 2022, at 5:00 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter and Section 121.03 of the City Codified Ordinances.

The Pledge of Allegiance was recited followed by an invocation given by Mr. Gallagher.

Commission President Tony Gallagher called the meeting to order.

Upon roll call, the following members were present:

Albert "Tony" Gallagher, President
William "Bill" Thomas, Vice-President
Michael W. Brown, Member
Michael C. Fulks, Member
R. William "Bill" Jenkins, Member

Others attending were:

Dow W Saunders, City Manager
Shelly L. Clonch, City Auditor
Brynn S. Noe, City Solicitor
Chad Vaughn, River Cities News (Zoom)
Jeff Boyer
Greg Hall
Marvin Ours (Zoom)

Claudia Miller
Ronnie Lynch
Arthur (Zoom)

Lori Hall
John Ferragonio
Joseph Boetsch

The commission received the minutes of November 21, 2022, prior to this meeting. Dr. Thomas made a motion to accept the November 21st minutes, seconded by Mr. Jenkins. Upon voice vote on the motion, all votes were yes.

The City Manager reported on the following:

- He is following up with Trebel and SOPEC on gas aggregation. Our electricity contract is with SOPEC for residential and commercial and the rate has gone up considerably. Trebel is looking for a program that is specific to the City's needs and we also have AEP looking. Hopefully, we will have a recommendation in the next month.
- The ABM agreements were sent out to the commission to review. There was a team meeting phone call last week to discuss the contracts and Ms. Noe has also been reviewing them. The 30-day period has begun to make a decision.

Mr. John Ferragonio and Mr. Joe Boetsch with ABM are present at the meeting tonight to answer any questions. Mr. Saunders asked how we can start the 30-day period when all of the components haven't been presented such as the software that needs to be presented in person. Mr. Ferragonio stated that the water meter contract expires in 30 days, but they will need to put a new contract out that will be considered "Phase 2" because the OWDA funding will not be available until the end of January with the low-interest loan. The proposed "Phase 1" agreement includes the Fire Station HVAC system, all LED lighting in all buildings, and pool improvements. Mr. Boetsch said because of the OWDA loan for water meters they had to break the contract up into 2 phases because the meters had to be a stand-alone document. He said the reason that there is a 30-day period is due to price exposure. Mr. Jenkins said he did not see how we could do any of the work that we will not be receiving revenue back to offset the project costs. He also said that the greatest problem that we have is our distribution system and the age of our pipes, and he was under the assumption that replacing our water lines and meters would go together. Mr. Saunders stated that right now his biggest concern is if our current CMI software that we do all of our billing out of and has years of history stored can be replaced with the software that they are proposing with the project. We cannot make a

decision without an in-person demonstration which we have yet to receive. He has not seen a cost breakdown of the meter project breaking out the cost of meters, installation, software, etc.; all we have is a menu with the total cost. Mr. Gallagher asked if we are going to get a demonstration here of the software. Mr. Ferragonio said that if Ms. Karen Knisley in the Water Office is available this Wednesday or Thursday, he can get one scheduled. Mr. Saunders was concerned with OWDA having a January 1st deadline for funding and he did not see how a decision and application could be completed by then when we are still waiting on the software demo and a detailed cost breakdown of the project. He also reiterated that we do not want to do any projects that would be out of the General Fund as he has stated from the beginning. Mr. Boetsch stated that no project is going to pay for itself entirely with energy savings without having to have some capital contribution. He said that eventually funds are going to have to be spent for repairs and replacement and what they offer can offset some of those costs via the savings. Mr. Saunders said that our next step is to watch the demo for compatibility and compare the cost of the new software to our current CMI software.

The City Auditor presented four invoices over \$3,000 for approval of payment:

- \$44,335.00 from John Sang Ford for F-250 truck. Inv: 11/16/22. PO: 11/17/22.
- \$13,753.50 from A & A Safety for street striping. Inv: 10/15/22. PO: 11/17/22.
- \$9,743.70 from Ameer Rees for Gallipolis in Lights shirts. Inv: 10/17/22. PO: 11/10/22.
- \$4,594.69 from AEP for street lighting. Inv: 10/27/22. PO: 11/1/22.

Mr. Jenkins made a motion to approve the payments, seconded by Mr. Fulks. Upon voice vote on the motion, all votes were yes.

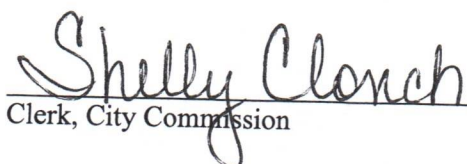
Ms. Clonch presented the November 2022 financial statement for approval. Mr. Fulks made a motion to approve the November financial statement, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.

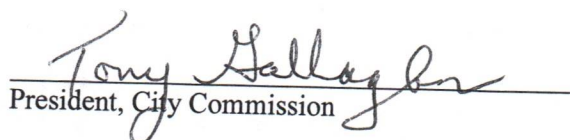
Ms. Noe stated that she will review the new ABM contract she just received. Also, her employment contract as City Solicitor is up for renewal on January 1st.

There was presented and read to the Commission for a second reading Ordinance No. O2022-43 entitled **AN ORDINANCE AMENDING ORDINANCE NO. O2022-06, AS AMENDED BY ORDINANCE NO. O2022-29, AUTHORIZING THE CITY AUDITOR TO TRANSFER OR ADVANCE FUNDS.** Mr. Brown made a motion to adopt the ordinance on the second reading, second by Dr. Thomas. Upon roll call to adopt the ordinance on the second reading, all votes were yes.

There was presented and read to the Commission for a first reading Ordinance No. O2022-44 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE USDA COMMUNITY FACILITIES (CF) LOAN/GRANT PROGRAM.** Mr. Jenkins made a motion to place the ordinance on the first reading, second by Mr. Fulks. Upon voice vote to place the ordinance on the first reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission