

January 7, 2025

The Gallipolis City Commission met in a regular session on Tuesday, January 7, 2025, at 5:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

City Commission President Mr. Michael Fulks called the meeting to order followed by the Pledge of Allegiance and a moment of silence.

Upon roll call, the following members were present:

Michael C. Fulks, President  
William "Bill" Thomas, Vice-President  
W. Matthew Johnson, Member

Others attending were:

John Westfall, City Manager  
Shelly Clonch, City Auditor  
Andrew Noe, City Solicitor  
Ronnie Lynch

The commission received the December 3, 2024 minutes before this meeting. Mr. Johnson made a motion to approve the December 3<sup>rd</sup> minutes, seconded by Dr. Thomas. Upon voice vote, all votes were yes.

The City Manager reported on the following:

- Maintenance crews have been busy during the level three snow emergency with some employees out 24 hours. He commended the City crews on clearing the streets.
- Gallipolis in Lights is finished up and starting to take lights down. The lights were great again and he talked to people from all around including Virginia and Maryland that came to see the lights here in Gallipolis.
- The boat docks are being stored at the Maintenance Garage. The plan is not real clear yet if the Public Use Area will be able to be used this summer during construction on the riverfront project. He will know more after construction begins on how much they are going to close off.
- There is an ordinance on the agenda tonight to accept and reject bids that were opened for the pickleball court at Haskins Park with the lowest bid coming in at \$102,620.00. This will include the construction of four courts.
- He included in the Commission packets information from the Waterplant concerning a violation from the EPA for an abandoned well located near the ball fields that the City must close or rehab. This well was given to us by GDC and never used. We will close the well and apply for grant funds in the amount of \$9,000 to cover the costs. The EPA recommended we apply for a grant to purchase a generator at Sanders Hill tank in the amount of \$32,000. The Waterplant is working to correct another violation by implementing and exercising a backflow and cross-connection control program. We are looking to enter into contract with a company that would build a data log of testing reports. This would include a set up fee of \$500 and an annual fee of \$495.

The City Auditor presented seven invoices over \$3,000 for approval of payment:

- \$16,296.00 from Alexis Fire Equipment for fire chassis payment. Inv: 8/6/24. PO: 9/19/24.
- \$34,079.00 from Arcadis for the water line replacement project. Inv: 8/15/24. PO: 12/5/24.
- \$29,070.00 from Arcadis for the water line replacement project. Inv: 9/13/24. PO: 12/5/24.
- \$31,250.00 from Arcadis for the water line replacement project. Inv: 10/11/24. PO: 12/5/24.
- \$33,967.50 from Arcadis for the water line replacement project. Inv: 11/15/24. PO: 12/5/24.
- \$4,650.00 from Bridgeport for Gallipolis in Lights lift rental. Inv: 10/10/24. PO: 12/2/24.
- \$30,479.91 from Rumpke for refuse pickup. Inv: 11/18/24. PO: 12/2/24.

Mr. Johnson made a motion to approve the payments, seconded by Dr. Thomas. Upon voice vote on the motion, all votes were yes.

Ms. Clonch asked for approval of the November 2024 financial statement the Commission received at the December 3<sup>rd</sup> meeting and the December 2024 financial statement that was included in their packet for the meeting tonight. Dr. Thomas made a motion to approve the November 2024 and December 2024 financial statements, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes.

The Auditor stated that she has been busy in closing out the year, submitting required reports to the County, getting W-2's distributed to employees, and working on the 2025 budget. Budget meetings need to be scheduled as the first reading of the 2025 appropriations has to be presented at the February 18<sup>th</sup> meeting for timely passage. After some discussion, the Commission decided to hold a budget work session at 3 p.m. prior to the January 21<sup>st</sup> special meeting. Ms. Clonch also informed the commission that she is waiting to hear back from the Board of Elections about the primary election to get due dates for the three City Commission seats that will be on the ballot.

Mr. Fulks said that on behalf of the Commission, they appreciate all of the efforts by employees including maintenance, fire, and police during the recent snow level three emergency.

There was presented and read to the Commission as a first reading Ordinance No. O2025-01 entitled **AN ORDINANCE AMENDING CHAPTER 1501 "FIRE CODE" OF THE CODIFIED ORDINANCES OF THE CITY OF GALLIPOLIS OHIO**. Dr. Thomas made a motion to place the ordinance on the first reading, seconded by Mr. Johnson. Upon voice vote to place the ordinance on the first reading, all votes were yes..

There was presented and read to the Commission as a first reading Ordinance No. O2025-02 entitled **AN ORDINANCE ACCEPTING AND REJECTING BIDS FOR THE HASKINS PARK PICKLEBALL COURT PROJECT**. Mr. Johnson made a motion to place the ordinance on the first reading, seconded by Dr. Thomas. Upon voice vote to place the ordinance on the first reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.



Clerk, City Commission



President, City Commission