

When you sign for the Automatic Deduction (ACH payment) from your bank account please continue paying your bill until you see the “**DO NOT PAY - AUTO PAYMENT**” message printed on the middle section of your utility bill. It can take up to two (2) months for the Prenote to process and your ACH payment start pulling automatically from your bank account.

This is my authorization for The City of Gallipolis Utilities to
automatically debit my () checking () savings account

I understand this authorization will be in effect until I notify The City of Gallipolis Utilities in writing that I no longer desire this service, allowing reasonable time to act on my notification. I also understand that if corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my account. The City of Gallipolis may terminate this request at any time.

(Signature)	(Date)
(Home Phone #)	(2nd Contact Phone #)
(Service Address)	(Utility Billing Account #)