

July 15, 2025

The Gallipolis City Commission met in a special session on Tuesday, July 15, 2025, at 5:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

City Commission President Mr. Michael Fulks called the meeting to order, followed by the Pledge of Allegiance and a moment of silence.

Upon roll call, the following members were present:

Michael C. Fulks, President
Michael W. Brown, Member
R. William "Bill" Jenkins, Member
W. Matthew Johnson, Member

Others attending were:

John Westfall, City Manager
Shelly Clonch, City Auditor
Andrew Noe, City Solicitor
Ronnie Lynch Justin Rice Diana Love
Mike Carter Marvin Ours Dennis Kirby

The commission received the minutes from July 1st before this meeting. Mr. Jenkins made a motion to approve the July 1st minutes, seconded by Mr. Brown. Upon voice vote, all votes were yes.

The City Manager reported on the following:

- Work has begun on the Burkhart Lane slip and culvert repair, causing the road to be closed at times. The project should be completed in 60 days, and he asked for the public's patience during this project.
- The Pool is having a very good year and he thanked the community for their support. We plan to close for the season close to mid to late August, depending on staff availability.
- Construction will begin on the water line project on July 28th after a small delay, starting with Mill Creek and Second Avenue. The project should be complete by next fall.
- The paving project will follow the water line project schedule after the lines are replaced.
- He read a letter that Fire Chief Elliott submitted to the Commission recommending the appointment of Mr. Richard Thompson to the Fire Department. Mr. Johnson made a motion to approve the appointment, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.

The City Auditor presented three invoices over \$3,000 for approval of payment:

- \$5,361.81 from Sunny Communications for MARCS radio. Inv: 6/25/25. PO: 7/2/25.
- \$3,000.00 from Allcom for quarterly support billing. Inv: 6/18/25. PO: 7/2/25.
- \$3,295.28 from Allcom for website support. Inv: 6/17/25. PO: 7/2/25.

Mr. Brown made a motion to approve the payments, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes.

Ms. Clonch asked for a motion to approve the June 2025 financial statement they received prior to this meeting. Mr. Jenkins made a motion to approve the June 2025 financial statement, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes.

The City Auditor also presented a list of donations for May, totaling \$1,850.00, and for June, totaling \$745.00 (there were no donations in April). These donations were all for Gallipolis in Lights except for \$100.00 that was donated for pool concessions. Mr. Johnson made a motion to accept the donations, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.

The final report for the 2022-2023 audit is available online for public inspection and was also included in the Commission packets. Ms. Clonch briefly went over the management letter and the four non-compliance findings. In one of their findings, the State Auditors reported that none of the Commissioners had completed the required Ohio Public Records and Open Meeting Laws training for local elected officials. Ms. Clonch said that it does state that the Commission can appoint a designee to complete the training, and she would be willing to complete it for all of the Commissioners. Mr. Johnson made a motion to appoint Ms. Clonch as the Commission's designee to complete the required training, seconded by Mr. Jenkins. Upon voice vote on the motion, all votes were yes.

The City Solicitor reported that there is an old mortgage under the CHIP program to the City for Norma Moss, who is now deceased. He and the Auditor could not find any information that anything was owed on the mortgage. The property is trying to be transferred in court, and he needs to prepare a release that the City Manager would need to sign and be recorded. Mr. Jenkins made a motion authorizing the City Manager to sign the release, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.

Mr. Johnson inquired about the status of the riverfront project. Mr. Westfall said right now, there are divers performing a mussel survey, and they have found some that will be relocated. This is one of the first steps in the permitting process. The Corps of Engineers is looking at bank work, and so far, there are no red flags.

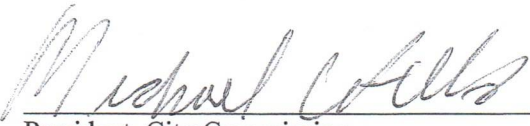
Mr. Brown asked if there was any mosquito spraying being done, as they were bad at the City Park. Mr. Jenkins said they used to spray once a week when we were a City, and after becoming a Village, we had to pay and it was expensive. Mr. Westfall said that he will inquire about it with the Health Department.

Mr. Marvin Ours asked, with the floods in places such as Kentucky and Texas, does the City have any kind of disaster warning notification in place? Ms. Clonch stated that we have the Notify Now call system through the Water Department. Mr. Fulks stated that the local EMA/LEPC would most likely be the ones to take care of that. Mr. Ours said he knew that 911 activates the sirens at Rio Grande and Buckeye Hills when they get emergency alerts. Mr. Johnson said that with almost everyone having smartphones now to get alerts, he doesn't know what happened with the failure in Texas. He agreed that some other form of communication would be nice. The City Manager will look into what kind of emergency notification systems are available in our area.

There was presented and read to the Commission as a second reading, Ordinance No. O2025-24 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FUNDING UNDER THE VICTIMS OF CRIME ACT AND STATE VICTIMS ASSISTANCE ACT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT IF THE GRANT IS AWARDED.** Mr. Johnson made a motion to adopt the ordinance on the second reading, seconded by Mr. Brown. Upon roll call to adopt the ordinance on the second reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission