

September 16, 2025

The Gallipolis City Commission met in a special session on Tuesday, September 16, 2025, at 5:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

City Commission Vice-President Dr. William "Bill" Thomas called the meeting to order, followed by the Pledge of Allegiance and a moment of silence.

Upon roll call, the following members were present:

William "Bill" Thomas, Vice-President
R. William "Bill" Jenkins, Member
W. Matthew Johnson, Member

Others attending were:

John Westfall, City Manager			
Shelly Clonch, City Auditor			
Andrew Noe, City Solicitor			
Ronnie Lynch	Joy Elliott	Keith Elliott	Justin Rice
Mike Carter	Marvin Ours	Randy Breech	Ben Yost
Dennis Kirby			

The commission received the minutes from September 2nd before this meeting. Mr. Johnson made a motion to approve the September 2nd minutes, seconded by Mr. Jenkins. Upon voice vote to approve the minutes, all votes were yes.

Mr. Dennis Kirby requested the privilege of the floor. He stated that he has been waiting four years for the City to dig a ditch line at his residence so he doesn't get flooded. The former City Manager came and looked at it before he passed away. Mr. Kirby said he would give the City 30 days to get something done. He also brought up suggestions on ways the City can generate income, such as having to register your cats the same as you do your dogs. He said that his neighbor's cats leave feces in his yard and have their paw prints on everything at his residence. Mr. Kirby stated that this is why he is moving to the country, but keeping his City residence. Ms. Clonch explained to him that the County issues the dog tags, and we do not even see any of that money.

The City Manager reported on the following:

- The letter in the water bill this month will include past and current projects that the City is doing, which shows grant funds and the City's share for each project.
- The mussel study at the riverfront has been completed, the mussels have been relocated, and no endangered species were found. The Army Corps of Engineers will do the 408 review, which takes two months, and they are a month into it. They will then be able to complete the permitting process. He handed out a sheet showing the timeline for the whole project.
- The gate at Mound Hill Cemetery will close at 8:00 pm and re-open at 7:30 am. Due to recent vandalism, the Chief of Police has been monitoring the gate and up on the hill. We will be getting an electronic timer, so we will not have to use manpower for the opening and closing.
- The Burkhart Lane paving has been pushed back to October as they are still working on the culvert.
- The .5% income tax that is on the ballot this fall, if passed, will allow us to pave as many streets as we can. We have a lot of streets needing repairs, and we will still be applying for any grants that are available.

Mr. Westfall told Mr. Kirby that he had not been up to look at his ditch line and that he would be up to take a look.

The City Auditor presented two invoices over \$3,000 for approval of payment:

- \$169,528.00 from Alexis Fire Equipment for tools for mini pumper. Inv: 3/10/25. PO: 9/8/25.
- \$3,000.00 from Allcom for quarterly IT services. Inv: 9/3/25. PO: 9/4/25

Mr. Johnson made a motion to approve the payment, seconded by Mr. Jenkins. Upon voice vote on the motion, all votes were yes.

The Commission received the August 2025 financial statement in their packets, and the Auditor asked for a motion to approve. Mr. Johnson made a motion to approve the August 2025 financial statement, seconded by Mr. Jenkins. Mr. Jenkins commented that we have had a loss in the sewer fund in the last eight months and said we need to take a look at that. The water and sewer rates have to be at a certain level in order to obtain certain funding and show that we can pay our debt. The City Manager has someone currently looking at our water and sewer rates. Upon voice vote to approve the August financial statement, all votes were yes.

Ms. Clonch received a new liquor license request for BBL Pizza Gallipolis (Kali's) on Court Street. She checked with the Chief of Police, and he had no issue with it. Mr. Johnson made a motion not to request a hearing, seconded by Mr. Jenkins. Upon voice vote on the motion, all votes were yes.

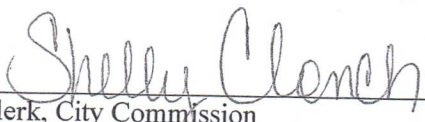
The Auditor gave to the Commission a copy of an email from Municipal Court Judge, Mr. Eric Mulford, proposing to pay half of the cost from Court Capital funds to pave the gravel lot the City owns on the 500 block of Second Avenue. He said we could also ask the County to possibly help pay, since they use around ten of the spots. Judge Mulford was hoping to get the paving done when The Shelly Company paves City streets in October. Ms. Clonch said that this was not budgeted, and the appropriations would have to be amended as an emergency, and if not, then funds would not be available in October. Mr. Jenkins said that it is going to take time, as we would have to have discussions with the County.

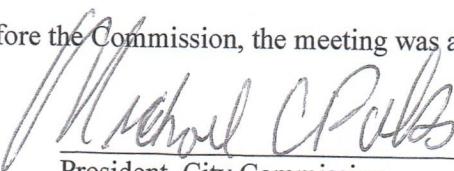
There was presented and read to the Commission as a second reading, Resolution No. R2025-04 entitled **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED.** Mr. Johnson made a motion to adopt the resolution on the second reading, seconded by Mr. Jenkins. Upon roll call to adopt the resolution on the second reading, all votes were yes.

There was presented and read to the Commission as a first reading, Resolution No. R2025-07 entitled **A RESOLUTION AUTHORIZING THE CITY MANAGER JOHN WESTFALL TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.** Mr. Brown made a motion to place the resolution on the first reading, seconded by Mr. Johnson. Upon voice vote to place the resolution on the first reading, all votes were yes.

There was presented and read to the Commission as a first reading, Ordinance No. O2025-28 entitled **AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH USI INSURANCE SERVICES (PEP) FOR GENERAL LIABILITY AND PROPERTY INSURANCE.** Mr. Johnson made a motion to place the ordinance on the first reading, seconded by Mr. Jenkins. Upon voice vote to place the ordinance on the first reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission