

January 20, 2026

The Gallipolis City Commission met in a special session on Tuesday, January 20, 2026, at 5:00 p.m. at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

City Commission Vice-President Dr. William “Bill” Thomas called the meeting to order in the absence of the President, Mr. Michael Fulks. The Pledge of Allegiance was recited, and a moment of silence was taken for Mr. Fulks due to some health issues and also for a past City Manager facing surgery.

Upon roll call, the following members were present:

William “Bill” Thomas, Vice-President
Michael W. Brown, Member
Michael D. Carter, Member
Dennis L. Kirby, Member

Others attending were:

John Westfall, City Manager
Shelly Clonch, City Auditor
Andrew Noe, City Solicitor
Ronnie Lynch Justin Rice Betty Jo Carter Joy Elliott
Keith Elliott Juli Stephens Elijah Snyder Jason Stephens

State Representative Mr. Jason Stephens introduced himself and attended the meeting tonight to see how things are going in Gallipolis and to listen and help in any way that he could. The City Manager went over the City’s two major projects with him: the Riverfront renovation and the water line replacement.

The commission received the minutes from January 2nd and January 6th before this meeting. Mr. Carter made a motion to approve the January 2nd and January 6th minutes, seconded by Mr. Brown. Upon voice vote to approve the minutes, all votes were yes.

The City Manager reported on the following:

- They are hauling dirt at the Riverfront, and he had an online meeting today with the contractors and engineers. The seawall is complete, they are hauling in stone and rebar to prepare to pour concrete, have a water line to rework, and have removed monuments, benches, and swings.
- On the waterline replacement project, they are boring out on Jackson Pike in the Sun Valley and Jay Drive area.
- Maintenance crews are preparing for the predicted upcoming weather this weekend.
- Budget meetings need to be set up for next week, and the first reading on the budget needs to be held at the February 17th meeting.
- The “Welcome to Gallipolis” sign that was damaged is almost complete, and a picture of the sign was in their packets.
- Included in the Commissioners' packet is a picture of the digital sign we would like to purchase for the City park, and the City will be seeking donations to cover the cost. This sign will be able to be programmed from the office.

The City Auditor presented six invoices over \$3,000 for approval of payment:

- \$4,284.75 from TRZ Business Services for the notify now system. Inv: 1/1/26. PO: 1/8/26.
- \$44,091.33 from PEP Insurance for liability/property insurance. Inv: 1/1/26. PO: 1/13/26.
- \$3,766.67 from Ronnie Lynch for tax consulting services. Inv: 1/1/26. PO: 1/8/26.
- \$20,699.03 from Civica North America for annual software fees. Inv: 1/6/26. PO: 1/13/26.
- \$17,245.34 from Civica for Docuscan software. Inv: 1/8/26. PO: 1/13/26.
- \$3,000.00 from Allcom for quarterly IT services. Inv: 12/3/25. PO: 1/8/26.

Mr. Brown made a motion to approve the payments, seconded by Mr. Kirby. Upon voice vote on the motion, all votes were yes.

The Commission received the December 2025 financial statement in their packets prior to this meeting and Ms. Clonch asked for a motion to approve. Mr. Carter made a motion to approve the December 2025 financial statement, seconded by Mr. Brown. Upon voice vote on the motion, all votes were yes.

Ms. Clonch presented the following donations for approval:

October 2025 - \$7,275.00 (\$7,075 to GIL, \$200 to City Park tree/brick project)

November 2025 - \$18,680.00 (\$18,280 to GIL, \$400 to City Park tree/brick project)

December 2025 - \$11,900.00 (\$5,900 to GIL, \$6,000 from the Elks for the flag at Mound Hill)

Mr. Carter made a motion to approve the donations for October, November, and December 2025, seconded by Mr. Kirby. Upon voice vote on the motion, all votes were yes.

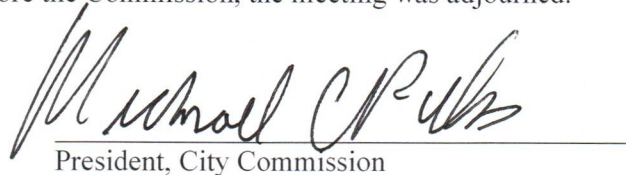
The Auditor informed the Commission that the annual Chamber of Commerce dinner will be held on Thursday, January 29, 2026, from 5 p.m. to 8 p.m. at the Holzer Leadership Institute. The City will cover the cost to attend, and Ms. Clonch asked the Commission to let her know within the next couple of days if they plan to attend so that she can make their reservations. Also, a budget session needs to be scheduled next week with the Commission, City Manager, City Auditor, and Department Supervisors. After some discussion, it was decided they will meet for a work session on Tuesday, January 27, 2025, at 1 p.m.

Mr. Kirby said he had a few people contact him asking if the Police Department could patrol more on Eastern Avenue.

There was presented and read to the Commission as a first reading, Ordinance No. O2026-01 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH PERRY AND ASSOCIATES TO PREPARE THE CASH-BASIS FINANCIAL STATEMENTS (GASB-35 LOOK-A-LIKE STATEMENTS) FOR FISCAL YEAR 2025**. Mr. Brown made a motion to place the ordinance on the first reading, seconded by Mr. Carter. Upon voice vote to place the Ordinance on the first reading, all votes were yes.

There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission