

ORDINANCE NO. O2026-02

AN ORDINANCE AMENDING ORDINANCE O2024-03, AS AMENDED BY ORDINANCE NO. O2025-11, SETTING COMPENSATION FOR MUNICIPAL EMPLOYEES AND APPOINTED OFFICIALS

WHEREAS, the City Commission of the City of Gallipolis, Ohio, wishes to amend certain sections of Ordinance No. O2024-03, as amended by Ordinance No. O2025-11, setting compensation for municipal employees and appointed officials; and

NOW, THEREFORE, BE IT ORDAINED, by the City Commission of the City of Gallipolis, State of Ohio:

THE FOLLOWING SECTIONS THAT CURRENTLY READS AS FOLLOWS:

**SECTION A: COMPENSATION FOR APPOINTED OFFICIALS
AND CLERK OF MUNICIPAL COURT**

SECTION A1: (a) That the City Auditor/Clerk/Treasurer shall receive as compensation the sum of Fifty-Nine Thousand Six Hundred Ninety-Six Dollars (\$59,696) annually, payable biweekly. (The salary shall be paid 50% General, 25% Water, 25% Sewer).

SECTION A2: (a) That the City Manager of the City of Gallipolis, Ohio, shall receive as compensation the sum of Seventy-Two Thousand Dollars (\$72,000) annually, payable biweekly (50% of the salary shall be paid from the City Manager and 50% from Project Coordinator).

SECTION A3: (a) That the City Solicitor of the City of Gallipolis shall receive as compensation the sum of Seventy-seven Thousand One Hundred Thirty-eight Dollars (\$77,138) annually, payable biweekly. (The salary shall be paid 50% General, 25% Water, 25% Sewer).

(b) That the Assistant City Solicitor of the City of Gallipolis shall receive as compensation the sum of Fifteen Thousand Dollars (\$15,000) annually, payable biweekly.

SECTION A4: (a) That the Clerk of the Municipal Court shall receive as compensation the sum of Sixty Thousand Five Hundred Twenty-Eight Dollars (\$60,528) annually, payable biweekly; three-fifths (\$36,312.64) thereof being payable from the City Treasury of the City of Gallipolis, and two-fifths (\$24,215.36); thereof being payable from the County Treasury of Gallia County, Ohio.

SECTION B: COMPENSATION FOR POLICE PATROL OFFICERS

SECTION B2: POSITION AND SALARY RANGES

<u>Job Title</u>	<u>Entry</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
<u>Patrol Officer</u>	\$22.20	\$22.70	\$23.70	\$24.70	\$25.70
<u>Sergeant</u>	\$26.20	\$26.70	\$27.70		
<u>Detective</u>	\$27.20	\$27.70	\$28.20		

SECTION C: COMPENSATION FOR ADMINISTRATIVE PROFESSIONALS

SECTION C2: POSITION AND SALARY RANGES

The following position classifications are hereby established in correspondence to the salary ranges for administrative professionals:

<u>Job Title</u>	<u>Entry Rate/Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
<u>Account Clerk I</u> <u>Utility Clerk I</u>	\$13.62	\$14.81	\$15.64
<u>Account Clerk II</u> <u>Utility Clerk II</u>	\$14.38	\$15.64	\$16.61
<u>Utility Clerk III</u>	\$16.20	\$17.20	\$18.20
<u>Tax Assistant</u> <u>Police Administrative Assistant</u> <u>Utility Administrative Assistant</u> <u>Office Manager</u>	\$18.20	\$19.20	\$20.70
<u>Administrative Secretary I</u>	\$19.20	\$20.20	\$22.20
<u>Administrative Purchasing Asst</u> <u>Administrative Secretary II</u>	\$20.20	\$22.20	\$23.70

SECTION C6: COMPENSATION FOR SALARIED EMPLOYEES

- (a) The Station Firefighter will receive Thirty-Eight Thousand Three Hundred Seventy-Six Dollars (\$38,376) annually, payable biweekly. The Station Firefighter will be paid straight time for any hours over forty (40) in a week.
- (b) The Volunteer Fire Chief will receive Seven Thousand Five Hundred Dollars (\$7,500) yearly compensation to be paid semi-annually.
- (c) The Public Works Director will receive Fifty-Six Thousand Dollars (\$56,000) annually, payable bi-weekly.
- (d) Water Pollution Control Facility Superintendent will receive Sixty-Eight Thousand Nine Hundred Fifty-Six Dollars (\$68,956) annually, payable biweekly.
- (e) The Water Treatment Plant Superintendent will receive Sixty-Five Thousand Eight Hundred Ninety-Six Dollars (\$65,896) annually, payable biweekly.
- (f) The Code Enforcement Officer will receive Fifty-Seven Thousand Four Hundred Fifty-Six Dollars (\$57,456) annually, payable biweekly, with \$3,500 of this paid out of the Rinky Dink Basketball fund as coordinator.
- (g) The Chief of Police shall receive Sixty-Five Thousand Nine Hundred Thirty-Six Dollars (\$65,936) annually, payable biweekly.
- (h) The Utility Office Supervisor shall receive Fifty-Three Thousand Four Hundred Fifty-Six Dollars (\$53,456) annually, payable biweekly.
- (i) All salaried employees shall be paid on a biweekly basis. Should any year have more than twenty-six (26) biweekly periods, salaried employees shall be paid the same for all pay periods as though there were twenty-six (26) pay periods in the year.

SECTION D: COMPENSATION FOR THE WATER TREATMENT PLANT, WASTEWATER TREATMENT PLANT, UTILITY SERVICE REPRESENTATIVE, AND MAINTENANCE DEPARTMENT

SECTION D1: POSITION AND SALARY RANGES

The following wages and position classifications are hereby established as a basic pay plan for the Water Treatment Plant, Wastewater Treatment Plant, Utility Service Representative, and Maintenance Department employees:

<u>Job Title</u>	<u>Entry Rate/Step 1</u>	<u>Optional Step Rates</u>
<u>Asst Operator</u>	\$18.70	\$20.80 – Step 2 (1 Year)
<u>Utility Service Representative</u>	\$18.70	\$20.80 – Step 2 (1 Year)
<u>Class I Operator-Licensed</u>	\$23.30	
<u>Class II Operator-Licensed</u>	\$24.55	
<u>Class III Operator-Licensed</u>	\$25.80	
<u>Part-Time Operator of Record</u>	\$25.80	
<u>Asst. Plant Manager</u>	\$28.58	

SECTION D3: MAINTENANCE DEPARTMENT

<u>Job Title</u>	<u>Entry Rate/Step 1</u>	<u>Optional Step Rates</u>
<u>Custodian</u>	\$15.70	\$17.20 – Step 2 (1 Year)
<u>Laborer</u>	\$15.70	\$17.70 – Step 2 (1 Year)
<u>Maintenance Operator</u>	\$17.70	\$19.70 – Step 2 (1 Year)
<u>Street Sweeper Operator</u>	\$18.08	\$20.70 – Step 2 (1 Year)
<u>Certified Mechanic/Fleet Manager</u>	\$24.20	\$26.70 – Step 2 (1 Year)
<u>Maintenance Crew Leader</u>	\$19.23	\$21.77 – Step 2 (1 Year)
<u>Maintenance Chief Crew Leader</u>	\$24.64	\$27.14 – Step 2 (1 Year)

BE AND HEREBY ARE AMENDED TO READ AS FOLLOWS:

SECTION A: COMPENSATION FOR APPOINTED OFFICIALS AND CLERK OF MUNICIPAL COURT

SECTION A1: (a) That the City Auditor/Clerk/Treasurer shall receive as compensation the sum of Sixty Thousand Seven Hundred Thirty-Six Dollars (\$60,736) annually, payable biweekly. (The salary shall be paid 50% General, 25% Water, 25% Sewer).

SECTION A2: (a) That the City Manager of the City of Gallipolis, Ohio, shall receive as compensation the sum of Seventy-Three Thousand Forty Dollars (\$73,040) annually, payable biweekly. (The salary shall be paid 50% General, 25% Water, 25% Sewer).

SECTION A3: (a) That the City Solicitor of the City of Gallipolis shall receive as compensation the sum of Seventy-seven Thousand One Hundred Thirty-eight Dollars (\$77,138) annually, payable biweekly. (The salary shall be paid 50% General, 25% Water, 25% Sewer).

(b) That the Assistant City Solicitor of the City of Gallipolis shall receive as compensation the sum of Fifteen Thousand Dollars (\$15,000) annually, payable biweekly.

SECTION A4: (a) That the Clerk of the Municipal Court shall receive as compensation the sum of Sixty Thousand Five Hundred Twenty-Eight Dollars (\$60,528) annually, payable biweekly; three-fifths (\$36,312.64) thereof being payable from the City Treasury of the City of Gallipolis, and two-fifths (\$24,215.36); thereof being payable from the County Treasury of Gallia County, Ohio.

SECTION B: COMPENSATION FOR POLICE PATROL OFFICERS

SECTION B2: POSITION AND SALARY RANGES

<u>Job Title</u>	<u>Entry</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
<u>Patrol Officer</u>	\$22.70	\$23.20	\$24.20	\$25.20	\$26.20
<u>K-9 Officer</u>	\$25.70	\$26.20	\$27.20		
<u>Sergeant</u>	\$26.70	\$27.20	\$28.20		
<u>Detective</u>	\$27.70	\$28.20	\$28.70		

SECTION C: COMPENSATION FOR ADMINISTRATIVE PROFESSIONALS

SECTION C2: POSITION AND SALARY RANGES

The following position classifications are hereby established in correspondence to the salary ranges for administrative professionals:

<u>Job Title</u>	<u>Entry Rate/Step 1</u>	<u>Step 2</u>	<u>Step 3</u>
<u>Account Clerk I</u> <u>Utility Clerk I</u>	\$14.12	\$15.31	\$16.14
<u>Account Clerk II</u> <u>Utility Clerk II</u>	\$14.88	\$16.14	\$17.11
<u>Utility Clerk III</u>	\$16.70	\$17.70	\$18.70
<u>Tax Assistant</u> <u>Police Administrative Assistant</u> <u>Utility Administrative Assistant</u> <u>Office Manager</u>	\$18.70	\$19.70	\$21.20
<u>Administrative Secretary I</u>	\$19.70	\$20.70	\$22.70
<u>Administrative Purchasing Asst</u> <u>Administrative Secretary II</u>	\$20.70	\$22.70	\$24.20

SECTION C6: COMPENSATION FOR SALARIED EMPLOYEES

(j) The Station Firefighter will receive Thirty-Nine Thousand Four Hundred Sixteen Dollars (\$39,416) annually, payable biweekly. The Station Firefighter will be paid straight time for any hours over forty (40) in a week.

(k) The Volunteer Fire Chief will receive Seven Thousand Five Hundred Dollars (\$7,500) yearly compensation to be paid semi-annually.

(l) The Public Works Director will receive Fifty-Six Thousand Dollars (\$56,000) annually, payable bi-weekly.

(m) Water Pollution Control Facility Superintendent will receive Sixty-Nine Thousand Nine Hundred Ninety-Six Dollars (\$69,996) annually, payable biweekly.

(n) The Water Treatment Plant Superintendent will receive Sixty-Nine Thousand Nine Hundred Ninety-Six Dollars (\$69,996) annually, payable biweekly.

(o) The Code Enforcement Officer will receive Fifty-Eight Thousand Four Hundred Ninety-Six Dollars (\$58,496) annually, payable biweekly, with \$3,500 of this paid out of the Rinky Dink Basketball fund as coordinator.

(p) The Chief of Police shall receive Sixty-Six Thousand Nine Hundred Seventy-Six Dollars (\$66,976) annually, payable biweekly.

(q) The Utility Office Supervisor shall receive Fifty-Four Thousand Four Hundred Ninety-Six Dollars (\$54,496) annually, payable biweekly.

(r) All salaried employees shall be paid on a biweekly basis. Should any year have more than twenty-six (26) biweekly periods, salaried employees shall be paid the same for all pay periods as though there were twenty-six (26) pay periods in the year.

SECTION D: COMPENSATION FOR THE WATER TREATMENT PLANT, WASTEWATER TREATMENT PLANT, UTILITY SERVICE REPRESENTATIVE, AND MAINTENANCE DEPARTMENT

SECTION D1: POSITION AND SALARY RANGES

The following wages and position classifications are hereby established as a basic pay plan for the Water Treatment Plant, Wastewater Treatment Plant, Utility Service Representative, and Maintenance Department employees:

<u>Job Title</u>	<u>Entry Rate/Step 1</u>	<u>Optional Step Rates</u>
<u>Asst Operator</u>	\$19.20	\$21.30 – Step 2 (1 Year)
<u>Utility Service Representative</u>	\$19.20	\$21.30 – Step 2 (1 Year)
<u>Class I Operator-Licensed</u>	\$23.80	
<u>Class II Operator-Licensed</u>	\$25.05	
<u>Class III Operator-Licensed</u>	\$26.30	
<u>Part-Time Operator of Record</u>	\$26.30	
<u>Asst. Plant Manager</u>	\$29.08	

SECTION D3: MAINTENANCE DEPARTMENT

<u>Job Title</u>	<u>Entry Rate/Step 1</u>	<u>Optional Step Rates</u>
<u>Custodian</u>	\$16.20	\$17.70 – Step 2 (1 Year)
<u>Laborer</u>	\$16.20	\$18.20 – Step 2 (1 Year)
<u>Maintenance Operator</u>	\$18.20	\$20.20 – Step 2 (1 Year)
<u>Street Sweeper Operator</u>	\$18.58	\$21.20 – Step 2 (1 Year)
<u>Certified Mechanic/Fleet Manager</u>	\$24.70	\$27.20 – Step 2 (1 Year)
<u>Maintenance Crew Leader</u>	\$19.73	\$22.27 – Step 2 (1 Year)
<u>Maintenance Chief Crew Leader</u>	\$25.14	\$27.64 – Step 2 (1 Year)

EFFECTIVE DATE.

This Ordinance shall be in full force and effect at the earliest period allowed by law effective with the first payroll in April 2026.

PASSED: March 3, 2026

ATTEST:

Shelly L. Clonch
Clerk of the City Commission
 Shelly L. Clonch

Michael C. Fulks
President of the City Commission
 Michael C. Fulks

The foregoing Ordinance is hereby approved as to form.

Andrew Noe
Gallipolis City Solicitor
 Andrew Noe

The foregoing Ordinance is hereby certified as to funds according to City Charter.

Shelly L. Clonch
Gallipolis City Auditor
 Shelly L. Clonch